

**From:** NCWise  
**To:** wisecoord.prod@lists.dpi.state.nc.us; wisecoord.wave3@lists.dpi.state.n...  
**Date:** 5/8/2009 4:45 PM  
**Subject:** NC WISE Weekly Email Bulletin  
**Attachments:** NCWise.vcf

The NC WISE email bulletin highlights issues and announcements that were communicated to users during the week. The bulletin also features late-breaking and recurring news about NC WISE. In this issue:

1. New on the NC WISE Web Site
2. New on the Reporting Hub
3. User Acceptance Testing (UAT) Schedule
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1. New on the NC WISE Web Site  
The following items have been posted to the NC WISE Web Site

PMR Schedule for the Newly Converted LEAs  
[http://www.ncwise.org/documents/sims\\_ncwise\\_conversion/PMR\\_Schedule\\_for\\_Newly\\_Converted\\_LEAs-050409.pdf](http://www.ncwise.org/documents/sims_ncwise_conversion/PMR_Schedule_for_Newly_Converted_LEAs-050409.pdf)

2. New on the Reporting Hub  
The following items have been posted to the Reporting Hub

GForge #5543  
Student Discipline Info - School Level and Student Discipline Info - LEA Level  
Include the following fields: Student\_Code, School\_Code, District\_Code, Incident\_Date, Incident\_ID , District\_Infraction, District\_Action\_Code, Days\_Assigned, Reported\_by, Year

GForge #5242  
Total Enrolled/Registered Summary by Date Range(LEA)  
Includes the following fields: School Name, "Pre-K", "K1", "1", "2", "3", "4", "5", "6", "7", "8", "9", "10", "11", "12", "13", "Total"

GForge #5306  
Next Year Course Tally Counts Combined - Scotland  
Includes the following fields: Course #, Course Title, Total #, Regular #, SPED #, School 346, School 700, School 702, School 703, School 704, School 705

3. User Acceptance Testing (UAT) Schedule  
The NC WISE Team is looking for LEAs and charter schools to participate in User Acceptance Testing (UAT) for Year End Transition (YET). This is an excellent opportunity to check pre-transition data and correct problems before YET occurs. Your input also helps the YET team identify potential issues with the transition process. This provides the LEAs an opportunity to fix issues and improve the chances for a successful YET. Those that would like to participate will need to set up their data using the pre-transition checklist, participate in checkpoint meetings and perform an analysis when the YET trial run is complete.

The UAT schedule is as follows:

5/18 – Final date to sign up for UAT.

5/19 – Call in meeting to go over UAT process and answer questions. Meeting details will be provided to participating LEAs.

5/26 – A copy of the production NC WISE database will be made at 5:00 p.m. This will be the initial database for the UAT. Your production pre-transition work should be complete by this time.

5/29 – UAT participants will have access to the UAT environment. At this time the LEAs can finish their test year end setup to prepare for YET.

6/3 – The UAT YET environment will be taken down at 5:00 p.m. for YET processing. At this time the LEAs will no longer

have access to the UAT environment. All updates must be made prior to this time.

6/17 – The UAT environment will be available with transitioned data.

6/19 and 6/22 – Daily call in sessions will be conducted for the LEAs to ask questions and report any issues with their transitioned data. The daily call in session schedule will be provided to participating LEAs.

We encourage your participation. LEAs that have participated in past years say this opportunity is worth the time and effort. You do not need to test all the schools in your LEA. A sample of elementary, middle and high schools is recommended. Users who would like to participate should contact Joan Baldasaro at [jbaldasaro@dpi.state.nc.us](mailto:jbaldasaro@dpi.state.nc.us) by May 18.

#### 4. eSIS Out of Boundary Report No Longer Available

Due to security issues, the Out of Boundary Report in eSIS is no longer available. It has been replaced with the Out of District Report which is accessible by logging onto the NC WISE Reporting Hub.

#### 5. 2010 NC WISE Symposium Survey

The onset of budget reductions has lead the NC WISE team to take a proactive approach in planning for the 2010 NC WISE Symposium. Considerations to modify the format of the symposium are being made to ensure we meet or exceed our customers' expectations in spite of the budget crunch.

We value you as a customer; therefore, we are soliciting your feedback and suggestions during this planning period.

Please click on the link below and complete the survey by COB, Friday, May 15, 2009, to assist us in making the best decisions possible. We appreciate your time and look forward to serving you better.

<http://www.zoomerang.com/Survey/survey-intro.zgi?p=WEB2296MT5BM5Z>

#### 6. End of Year Details

##### Item 1 - Attendance at End of the School Year

In order to be considered in attendance, a student (except for hospital/homebound or staggered kindergarten) must be present in the school for the school day or at a place other than the school with the approval of the appropriate school official for the purpose of attending an authorized school activity. Such activities may include field trips, athletic contests, student conventions, musical festivals, or any similarly-approved activity.

Except as noted above, a student must be present at least one-half of the school's instructional day in order to be recorded present for that day. If a student is not present, then the student is absent.

General Statute 115C-378 states in part that no person shall encourage, entice, or counsel any such student to be unlawfully absent from school.

If a student is "exempted from an exam" and is not present in the school for the school day or at a place other than the school with the approval of the appropriate school official for the purpose of attending an authorized school activity, the student is absent.

If graduation occurs prior to the end of the school's 180-Day Instructional Calendar, the days AFTER graduation are still considered part of the student's instructional school year. If a student is not present half the instructional time, with exceptions as note above, a student must be recorded as absent. This does not apply to mid-year graduates. The use of the W4 Withdraw Code at the end of a school year is made clear on page 47 of the School Attendance and Student Accounting Manual. The manual can be found at: <http://www.ncpublicschools.org/fbs/accounting/manuals/>.

##### Item 2 - Ten-Day Rule at End of the School Year

Please note that this applies only to students that are in violation of the Ten-Day Rule on the last day of the school year. If a student is in violation of the Ten-Day Rule on the last day of the school year before submission of the Month 9 PMR, the student must be withdrawn from membership on the first day after his/her last day in attendance. The Unlawful Absences for these students should be removed that occurred after the last day of school. For complete information about the Ten-Day Rule refer to the School Attendance and Student Accounting Manual. The manual can be found at <http://www.ncpublicschools.org/fbs/accounting/manuals/>.

This action results in the following benefits for the schools:

- 1) Retentions, Promotions, and Graduations Report (RPG) calculates correctly;
- 2) Membership Last Day is more accurate;
- 3) EOG/EOC testing requirements could be affected.

Please share this information with your administration. If there are any questions or concerns, please contact Scott Douglass at [sdouglass@dpi.state.nc.us](mailto:sdouglass@dpi.state.nc.us) or (919) 807-3737.

#### 7. Pre-Enrolled Students/Reporting Hub

This is a reminder for LEAs to verify the admission date when admitting new students into your LEA, particularly if the students are pre-enrolled.

After receiving several calls from LEAs stating that Reporting Hub reports were including pre-enrolled students, NC WISE was able to determine that the students had not been enrolled properly because they were entered with the current day's date, instead of the zero day date for the next year.

#### 8. May Maintenance Weekend May 15-18

The May maintenance weekend for NC WISE is scheduled for May 15-18. Our future maintenance weekends will be broken into two phases. The first phase will consist of maintenance on the following systems: eSIS, Webapps, UERS, and Reporting Hub. The second phase will consist of maintenance with Web Report Studio and Information Delivery Portal.

The systems will shut down at 5 p.m., Friday, May 15. Once the first phase of systems is complete a message will be sent to notify you that these systems are up and available. Maintenance for the second phase of systems will begin immediately. All systems will be restored by 6 a.m. on Monday, May 18. If a delay in bringing up the systems should occur, users will be notified via NC WISE email.

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