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**To:**  
**Date:** 6/11/2010 3:59 PM  
**Subject:** NC WISE Weekly Email Bulletin  
**Attachments:** NCWISE.vcf

The NC WISE email bulletin highlights issues and announcements that were communicated to users during the week. The bulletin also features late-breaking and recurring news about NC WISE. In this issue:

1. New on the NC WISE Website
2. New on the Reporting Hub
3. Scheduling Year Long Courses
4. Accommodations Webinar Training Sessions
5. Electronic High School Transcripts (What happens at the end of the school year?)

1. New on the NC WISE Website

Prescheduling Guide

[http://www.ncwise.org/documents/training\\_group/docs/scheduling/WISE\\_Sched\\_PreScheduling.pdf](http://www.ncwise.org/documents/training_group/docs/scheduling/WISE_Sched_PreScheduling.pdf)

2. New on the Reporting Hub

GForge #7761

Tracking Accommodations in NC WISE (LEA), Tracking Accommodations in NC WISE (School)

Include the following fields: School Code, School Name, First Name, Last Name, NCWISE ID, Grade, Student Plan Number, Reason For Plan, Required Accommodation, Test, Case Manager, Start Date, End Date

NOTE: This report is installed tentatively for planned accommodations for next school year.

Reporting hub report title changes:

Graduate Data Verification Diploma Issue Date (LEA) and Graduate Data Verification Diploma Issue Date (School)

are changed to Potential Graduates - 12th Grade List(LEA) and Potential Graduates - 12th Grade List(School)

3. Scheduling Year Long Courses

NC WISE is considered the authoritative data source for many systems within NCDPI. Therefore, it is imperative that data within NC WISE is complete and accurate.

Please read and adhere to the following important reminders on scheduling practices and the impact scheduling has on data collection.

1. Semester 0 must always be used when creating year-long classes. Even if schools have only Semester 1, year-long classes must be scheduled as Semester 0.
2. If your school has scheduled using Semester 1 for year-long courses

for next school-year (2010/2011,) YOU MUST re-schedule using semester zero.

The following scenario is an example of a business area that is dependent on accurate scheduling in NC WISE:

Semester 1 and Semester 2 designations within NC WISE determine if a course meets during fall or spring. These same designations (Semester 1 and Semester 2) in Accountability are automatically considered 18 week courses by default. Because the information in Accountability is retrieved from NC WISE, a year-long course scheduled as a Semester 1 course would misrepresent the course length in Accountability.

Please keep these important tips in mind when scheduling for next year.

Questions about scheduling may be addressed to the NCDPI Service Desk e-mailing [ncwise.incidents@its.nc.gov](mailto:ncwise.incidents@its.nc.gov).

#### 4. Accommodations Webinar Training Sessions

Accountability Services/Testing Policy and Operations, K-12 Curriculum, Instruction & Technology, Exceptional Children, Section 504, CECAS, and NC WISE will be hosting a Webinar training on accommodations. The same Webinar will be presented live on three different dates; therefore, you need to attend only one (1) Webinar session.

Please save and choose from the following dates for the Accommodations Webinar:

- Tuesday, July 13, 2010-2:00 p.m. - 4:00 p.m. Register at <https://www1.gotomeeting.com/register/733449329>
- Tuesday, August 17, 2010-10:30 a.m. - 12:30 p.m. Register at <https://www1.gotomeeting.com/register/545216992>
- Tuesday, September 7, 2010-2:00 p.m. - 4:00 p.m. Register at <https://www1.gotomeeting.com/register/167185041>

The Webinar will focus on the accommodation monitoring process for the 2010-11 school year. Training will be provided on accommodations data entry into CECAS and NC WISE and will provide information on the available reporting options for accommodations documentation. Therefore, it will be important that the person designated to oversee the data entry process attends as part of the LEA team. Training will also be provided on the use of and revisions made to the Review of Accommodations Used

During Testing forms for 2010-11. In addition, the Webinar will offer continued training on the important relationship between instructional and testing accommodations.

Please mark your calendar and register for one of these important sessions.

#### 5. Electronic High School Transcripts (What happens at the end of the school year?)

Sending high school transcripts electronically via CFNC.org has quickly become the norm for many North Carolina students. A record number of transcripts have been requested via CFNC.org so what does this mean for

schools at the end of the school year?

The CFNC Electronic Transcript system is designed to automatically send a request for the current AND final high school transcript when a student initiates the request within CFNC.org.

Current transcripts are processed immediately, and final transcripts (for currently enrolled students) are held in a queue until the end of the academic school year. Final transcripts are released AUTOMATICALLY based on the students' diploma issue dates.

Now that the academic year is coming to a close, you can make this process a success for your school and your students by making sure final grades are complete and posted in eSIS prior to the Diploma Issue Date. This will result in the release of COMPLETE final transcripts to the students' destination North Carolina colleges/universities.

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