

**From:** NCWise  
**To:** wisecoord.prod@lists.dpi.state.nc.us; wisecoord.wave3@lists.dpi.state.n...  
**Date:** 12/19/2008 3:25 PM  
**Subject:** NC WISE/SIMS Weekly Email Bulletin  
**Attachments:** NCWise.vcf

The NC WISE/SIMS email bulletin highlights issues and announcements that were communicated to users during the week. The bulletin also features late-breaking and recurring news about NC WISE and SIMS. In this issue:

1. New on the NC WISE Web site
2. New on the Reporting Hub
3. NC WISE Symposium
4. NC WISE Advisory
5. UPDATED: Training Team Online Registration System
6. Support for NC WISE Wave 3 Year 2 Converting LEAs

1. New on the NC WISE Web site

The following items have been posted to the NC WISE Web Site:

Reporting Hub Reports Description

[http://www.ncwise.org/documents/ncwise/software\\_data\\_management/Reporting\\_Hub\\_Reports\\_Description.htm](http://www.ncwise.org/documents/ncwise/software_data_management/Reporting_Hub_Reports_Description.htm)

Reporting Hub Reports Data Details

[http://www.ncwise.org/documents/ncwise/software\\_data\\_management/Reporting\\_Hub\\_Reports\\_Data\\_Detail.htm](http://www.ncwise.org/documents/ncwise/software_data_management/Reporting_Hub_Reports_Data_Detail.htm)

2. New on the Reporting Hub

The following report has been added to the Reporting Hub

GForge# - 4015

School Fusion:: Teacher User Import (LEA) and School Fusion:: Teacher User Import (School)  
Include the following fields: User ID# (the teacher ID#), Last Name, First Name, Username (also the teacher ID#)

3. NC WISE Symposium

The latest list of registrants has been posted to the NC WISE Web at

[http://www.ncwise.org/documents/Symposium\\_09/2009\\_Symposium\\_List\\_of\\_Registrants.pdf](http://www.ncwise.org/documents/Symposium_09/2009_Symposium_List_of_Registrants.pdf).

Please review the list and verify that all information is correct, including spelling and correct format for name tags. If corrections are needed, please contact Sandra Johnson at

[Symposium2009@dpi.state.nc.us](mailto:Symposium2009@dpi.state.nc.us)

or (919) 807-4357.

All presentations and information received for this year's symposium will be posted to the NC WISE Web site for downloading and printing at your convenience by the end of January.

Symposium CDs will not be provided this year. Please remember to check

<http://www.ncwise.org/symposium09.html> for updates.

Reminder: If you have not registered for the symposium, please go to

<http://www.ncwise.org/symposium09.html> and select "Click here for Online Registration" and register.

To receive a print out of your registration, select the create button at the top right hand

corner. Mail the printed copy along with your registration fee to: NCDPI Cash Collections, Attn. Rhonda Strickland, 6336 Mail Service Center, Raleigh, NC 27699-6336.

We look forward to seeing our friends and customers at the 2009 NC WISE Symposium.

#### 4. NC WISE Advisory (IMPORTANT)

NC WISE is providing two important messages. The first message references a recent security alert. The second message relates to January performance issues which have become a common recurring NC WISE problem. On the performance issues NC WISE has conferred with the CCB at the Dec. 18, 2008 meeting and the CCB endorses the recommendations. In addition, the recommendations were discussed at the User Advisory Board meeting. Please be sure to read this message in its entirety and we look forward to having an improved January processing experience with your help.

NC WISE is advising its customers, in case you are not aware, that Microsoft Corp. has issued an emergency fix for a security hole in its Internet Explorer software that has exposed millions of users to having their computers taken over by hackers.

Microsoft also added that the flaw was in IE7, though previous versions of Internet Explorer were also potentially vulnerable.

On Wednesday, Dec. 17, 2008, Microsoft released a security update, rated "critical," for the browser. Users with the Windows Update feature activated on their computers will get the patch automatically. Please note that this is an advisory from NC WISE only and users who have not downloaded the security patch should follow guidance from their Technical Directors to ensure the security of their browsers.

If you have not received this patch, we recommend that you visit the Microsoft Update Web page at <http://update.microsoft.com/>.

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In an effort to ensure our customers receive the best service we have to offer, the NC WISE team is planning ahead to circumvent possible performance issues that may occur during the upcoming reporting periods.

In the past, NC WISE schools have experienced very slow performance during the time of year when most schools are entering their final grades and printing report cards. To assist our customers through this cycle, we are highly recommending all NC WISE schools to adhere to the following suggestions:

When Entering Grades:

Recommend to teachers to post grades weekly to prevent an overload of the system at the end of the reporting period.

Enter grades during off peak hours. The highest load is from 8:00 - 12:00. Remind teachers that they may enter grades from home during the evening and on weekends. (Note: Please refer to the Requirements Document located at [http://www.ncwise.org/documents/ncwise/readiness\\_deployment/wave3/Pre-Readiness\\_YR2/Workstation\\_Requirements.pdf](http://www.ncwise.org/documents/ncwise/readiness_deployment/wave3/Pre-Readiness_YR2/Workstation_Requirements.pdf), which will identify the official supported workstation configurations by AAL for eSIS 9.1.)

If schools have a large number of teachers entering grades during the day, develop a schedule to distribute the entry throughout the day. (Note: Grade entry causes more load on the system than report card generation.)

Wait until the week of January 26th or thereafter to print transcripts.

When Running Report Cards:

Mornings are peak time, therefore please try to avoid.

Run report cards after hours for the whole school. Select the sorting options for the report, secure workstation and lock eSIS. Report will be ready to print when data manager returns the next day.

If running in the afternoon, run the reports by grade level or homeroom.

Reports could be run on the weekends. No maintenance weekends scheduled for the 17th, 24th, and 31st

If running report card remotely, be sure to save the print file to a disk or other medium. You will then be able to print report cards from the processed file.

This information was reviewed and approved by the Configuration Control Board (CCB) on Dec. 18, 2008.

As always, we welcome your comments and feedback to these recommendations. If you should have any suggestions to add to this list, please feel free to submit them to [ncwise@dpi.state.nc.us](mailto:ncwise@dpi.state.nc.us).

#### 5. UPDATED: Training Team Online Registration System

The NC WISE Training Team is excited to announce an updated version of the online registration system for NC WISE training sessions.

This enhanced version:

- Restricts sign up for Refresher Sessions to LEA Coordinators only.
- Alerts users of duplicate course sign ups.
- Allows users to print information about courses they have signed up for. This includes dates and times of courses, the budget form for courses that require payment, and GoToMeeting information for Refreshers sessions.
- Allows users to print a report of all courses they have signed up for and attended.
- Sends a confirmation to the user's supervisor for record keeping purposes.

For course descriptions, training policy information, NC WISE training event dates, or to register for courses, visit:

[http://www.ncwise.org/TRAINING/ncwise\\_training\\_course\\_info/training\\_pg\\_event\\_home.html](http://www.ncwise.org/TRAINING/ncwise_training_course_info/training_pg_event_home.html)

Please feel free to contact the NC WISE Training Team with any questions at [ncwisetraining@dpi.state.nc.us](mailto:ncwisetraining@dpi.state.nc.us)

#### 6. Support for NC WISE Wave 3 Year 2 Converting LEAs

There are 57 LEAs and Charter Schools converting to NC WISE in this last wave (see the list below). Support from current NC WISE LEAs is very important for their success.

LEA Coordinators and Data Managers at locations that have been on NC WISE may receive calls from your sister LEAs that are in the process of converting this year. They will need assistance in reconciling their enrollments so they may need you to work with them on admissions and withdrawals of students who are of common interest. So, if you receive a call from one of the LEAs listed below, please be considerate, timely, and supportive of this new group that is going through what you have already completed.

Your support will be highly appreciated by the converting LEAs and NC DPI.

The LEAs and Charter Schools are:

ACADEMY OF MOORE COUNTY  
ALEXANDER  
ALLEGHANY COUNTY  
ANSON COUNTY  
ARTS BASED ELEMENTARY  
ASHE COUNTY  
BERTIE COUNTY  
BETHANY COMMUNITY MIDDLE  
BRIDGES  
CARTER G WOODSON  
CHEROKEE COUNTY  
CHILDREN'S VILLAGE  
CIS ACADEMY  
CLAY COUNTY  
COLUMBUS COUNTY  
EDGEcombe COUNTY  
ENDEAVOR CHARTER  
EXPLORIS  
FORSYTH ACADEMY  
GASTON COLLEGE PREP  
GREENSBORO ACADEMY  
GUILFORD COUNTY  
HALIFAX COUNTY  
HERTFORD COUNTY  
JACKSON COUNTY  
JOHNSTON COUNTY  
KANNAPOLIS CITY  
LEXINGTON CITY  
LINCOLN COUNTY  
MACON COUNTY  
MITCHELL COUNTY  
MONTGOMERY COUNTY  
MOUNT AIRY CITY  
NASH-ROCKY MOUNT  
NORTHAMPTON COUNTY  
ONslow COUNTY  
ORANGE CHARTER  
ORANGE COUNTY  
PERSON COUNTY  
PITT COUNTY  
PREEMINENT  
QUEENS GRANT

RANDOLPH COUNTY  
RESEARCH TRIANGLE  
ROBESON COUNTY  
ROCKINGHAM COUNTY  
ROCKY MOUNT PREP  
ROWAN-SALISBURY  
SCOTLAND COUNTY  
STOKES COUNTY  
SURRY COUNTY  
SWAIN COUNTY  
TRIAD MATH & SCIENCE  
UNION COUNTY  
WARREN COUNTY  
WILSON COUNTY  
WOODS CHARTER

NC WISE  
NC Department of Public Instruction  
Education Building, Room 320  
301 North Wilmington Street  
Raleigh, NC 27601

919-807-3190 Office  
919-807-3421 Fax  
email: [ncwise@dpi.state.nc.us](mailto:ncwise@dpi.state.nc.us)

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