North Carolina Customizations: Graduation Plans

PowerSchool
Student Information System
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North Carolina Graduation Requirements

Overview

The purpose of this document is to provide guidance for use of the NC Graduation Requirements custom screens. The NC Graduation Requirements screens allow a user to assess graduation status relative to the student’s intended plan of study including:

- Future Ready Core (FRC)/Diploma Types
- UNC Minimum Admissions Requirements (MAR)
- Career and Technical Education (CTE)

All plans of study require math rigor standards. The North Carolina State Board of Education (SBE) establishes the minimum graduation requirements that students must satisfy to obtain a diploma (FRC/Diploma Types). The foundational graduation requirements are known as the “Future Ready Core” and have been in place since fall 2009. The Future Ready Core requirements depend upon a student’s year of entry into 9th grade and represent the minimum required coursework to earn a high school diploma from a North Carolina public school. LEAs/districts may require additional credits in order to earn a diploma. A student can earn a diploma through a variety of paths:

- Meet the basic minimum graduation requirements for the LEA/district (which must meet SBE minimum requirements)
- Meet the basic minimum graduation requirements for the LEA/district AND the requirements to meet UNCGA Minimum Admission Requirements (MARs) OR to earn Career and Technical Education (CTE) Concentration OR both
- Meet the basic minimum graduation requirements by taking advantage of the modifications to the FRC such as “Math Substitution” or the Occupational Course of Study

The UNC Minimum Admission Requirements (MARs) and CTE Concentration processes run on a nightly basis for all students. These calculations evaluate a student’s work toward MARs and CTE Concentration and display their progress. Although the UNC MAR process runs automatically each night, a user can recalculate a single student’s progress toward UNC Minimum Admission Requirements through the student’s historical grade page.
Accessing the NC Graduation Requirements Screen

1. From the Start page, select either the school or District Office from the schools drop-down list (for school-level users, skip this step)

2. If you would like to access this information for a select group of students, enter your search criteria, complete your search and then select a student; or query a single student

3. Click Custom Screens on the left navigation pane

4. NC Graduation Requirement Screens are managed through the NC Graduation Requirements and Student Academics links on the left navigation pane

NC Graduation Requirements

The NC Graduation Requirements are located under the NC Graduation Requirements link. From this screen you can access a student’s progress toward UNC MARs, CTE Concentration, and FRC plans of study. There is a section for each plan of study on the screen for the student selected. Each section below outlines the information and how to drill down into the details.

UNC Minimum Admission Requirements

In the UNC Minimum Admissions Requirements section, you will see four base subjects:

- English
- Math
- Science
- Social Studies
1. Click the **Base Subject** to expand and see path options. Click the **Base Subject** again to collapse the path.

2. Click one of the **Path Options** for the base subject to see the **Path Sub Requirements**

3. You can also use the **Toggle Path(s)** and **Toggle Subject(s)** to expand paths and subjects

4. The **Completion Status** column shows the completion status of each sub requirement.
   - **Dark Green** – Complete
   - **Neon Green** – In-progress
   - **White** – Incomplete

5. The **Progress Bar** shows a student’s progress in meeting the path that student is closest to meeting

6. Click the **Complete/Incomplete/Projected Completion Status** to see course information details.
   - **COMPLETE** – course path is complete
   - **INCOMPLETE** – course path is incomplete
   - **PROJECTED** – course is currently in-progress which, upon completion, will complete the path
FRC Cluster Data

In the FRC Cluster Data area, users can drill down and see details on a student’s progress toward meeting the subject area requirements.

1. Click the Subject area to expand and reveal the different paths available.
2. The path high-lighted in light green is the path the student is closest to meeting.
3. The Progress bar shows the student’s headway toward meeting the path requirements.

4. Click the COMPLETE/INCOMPLETE/PROJECTED arrow beside the course to view course details.
CTE Cluster Data

Career and Technical Education Cluster Data shows a student’s progress toward meeting CTE Concentration Requirements in each available cluster.

1. In this area, users can see a student’s credit totals for **Foundational** courses, **Completer** courses, and **Enhanced** courses.

2. The **Total Applicable Credits** column shows the student’s total credits for each cluster (only one credit designated as Enhanced counts toward the four credit requirement).

3. Currently, the **Status** bar does not show NEON Green for In-Progress courses, however this data can be viewed by checking the **Completion Status**.

4. Click the arrow beside the **Completion Status** to see the course details.

5. The student’s overall **Status** is represented in the status bar.
### Student Academics (with graduation plan overrides)

The **Student Academics** screen is used to store important data regarding graduation for students. **THIS PAGE SHOULD ONLY BE REFERENCED/MODIFIED FOR STUDENTS WHO REQUIRE A GRADUATION PLAN OVERRIDE.**

Users also have the ability to manually override the MARs, CTE Concentrator, and FRC requirements on the **Student Academics** screen. If users choose to use any of the override functions on this page, users must enter an override reason in the **Notes** field.

**ONLY MAKE CHANGES TO THE OVERRIDE FIELDS (FRC PLAN DATA, CTE PLAN DATA, AND UNC PLAN DATA) OR THE GRADE 9 ENTRY DATE. FOR THE PURPOSE OF GRADUATION PLANS, YOU SHOULD NOT CHANGE ANY OTHER INFORMATION ON THE STUDENT ACADEMICS SCREEN.**

**ONLY MODIFY THE HIGHLIGHTED FIELDS (SHOWN BELOW):**

1. From the Start page, select either the school or District Office from the schools drop-down list (for school-level users, skip this step)
2. If you would like to access this information for a select group of students, enter your search criteria, complete your search and then select a student; or query a single student
3. Click **Custom Screens** on the left navigation pane
4. Click **Student Academics**
5. In the first section, users can review information regarding student graduation status:
   - **Grade 9 Entry Date** – student’s first day of the 9th grade *(optional)*
   - **Projected Grad Year** – year of expected graduation
   - **Bound For** – select a value from the drop-down
   - **College Bound** – Yes/No
   - **Home Language Survey** – yes or no
   - **Home Language Survey** – date
   - **Pregnant or Parenting Teen** – Yes/No
6. In the **FRC Plan Data** section, complete these items as necessary:
   - Diploma Granted Date
   - Diploma Issued Date
   - Diploma Type – select the correct diploma from the drop-down
   - Diploma Override – Yes/No (use this to override FRC requirements)
   - Diploma Override Audit – shows any previous FRC overrides

7. In the **CTE Plan Data** section, complete these items as necessary:
   - CTE Concentrator(s) - select one or more CTE Concentrator(s) (use the Control or Command key to make multiple selections)
   - CTE Override – Yes/No (use this to override CTE requirements)
   - CTE Override Audit - shows any previous CTE overrides

8. In the **UNC Plan Data** section, complete these items as necessary:
   - UNC Override – Yes/No (use this to override UNC MAR requirements)
   - UNC Override Audit - shows any previous UNC MAR overrides
9. In the **Plan Override Notes** section, enter notes regarding any overrides made; this field is for notes for documenting overrides for FRC, CTE, and MAR; there is a total of 4000 characters for the 3 overrides combined.

10. Click **Submit**

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**Reports**

The graduation reports are located under the NCDPI Reports section of PowerSchool.

1. From the Start page, select the school or District Office from the school drop-down (for district users).
2. You must select a group of students in order to run the report; enter your search criteria, complete your search.
3. Click **System Reports** from the left navigation pane.
4. Click the **NCDPI Reports** tab.
5. In the Graduation Planner section of the page, click **Diploma Assessment**.
6. The report will immediately begin to generate for the students you have selected from Step #2. If you get no results, then go back and make a student selection. Depending on the number of students in the selection, this report could take a few minutes to generate.
7. Click a student’s **ID number** to go directly to their Graduation Requirements screen (be sure to right-click and choose open in new tab).
8. You can choose to **Copy**, **CSV**, **Excel**, **PDF**, and **Print** the report.
9. You can choose the number of **entries** to show per page.
10. You can search for students using the **Search** box.
11. Student progress is reported in the FRC, UNC, and Math Rigor columns and displays as Yes/No and CTE Concentrators column displays as no/Concentrator Areas.
12. An asterisk (*) indicates an override in an area.
Important Notes

- Graduation requirements is calculated by looking at the first four digits of a course number
- UNC MAR runs nightly
- CTE updates nightly
- UNC MAR will show green completion status bars for the path that the student is closest to completing
- FRC progress bars show green status bars for any path the student has completed and also show a light green highlight for the path that the student is closest to completing
- If status/progress bar does not populate or populates incorrectly, the user should clear the browser cache
- User have the option to override FRC, MAR, and CTE requirements on the Student Academics screen
- Users are not required to fill out any information on the Student Academics screen