



September 16, 2016

# Digital Teaching and Learning

ACADEMIC SERVICES AND DIGITAL LEARNING



## NC SIS Weekly Email Bulletin

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## Home Base Maintenance Weekend for September 2016 - Update

The next Home Base maintenance weekend is scheduled for Friday, September 16 through Sunday, September 18. Maintenance will be performed on the PowerSchool, Schoolnet and Truenorthlogic (TNL) applications. The TNL and Schoolnet maintenance will occur within the time frame of the PowerSchool maintenance.

PowerSchool will shut down Friday, at 5 p.m. Once maintenance is completed, a message will be sent to notify users that the system is up and available for use. PowerSchool will be returned to service no later

than 6 a.m., Monday morning. If a delay in bringing up the system should occur, users will be notified via email.

This maintenance weekend will include a State Compliance Reporting release. Updates will be made to PowerSchool Civil Rights Data Collection Preview Reports (see below), RPG Collection, Common Follow Up Collection (see below) and Drop Out Collection. For more details concerning these revisions, please review the [2016 North Carolina Release Notes](#).

**Security Fix for Group 1 Unassigned:**

A security fix for Group 1 Unassigned Security Access will be deployed into PowerSchool this maintenance weekend. This fix will prevent users from assigning or changing a security group with privileges higher than their own. It will also prevent any user with a group level of 1 from making security group changes.

**Common Follow Up Fix:**

Any Common Follow Up reports run after the completion of this maintenance weekend will no longer recognize final mark fields that are left blank (e.g., fields with dots or dashes). If you have already run the CFU Report, please re-run it prior to approval. If your report has been approved, please un-approve, re-run and approve it again.

**Schoolnet Hot Fix:**

A hot fix will be deployed into Schoolnet tonight, at 8:00 p.m., to correct an identified issue with TestNav integration. The issue relates to a bottleneck on the API between Schoolnet and TestNav under high volumes of TestNav testing. North Carolina has not reported this issue; however, this fix is being put in place as a preventative measure.

The expected duration of deployment is 90 minutes. Performance of any work requiring the user to save (e.g., new test creation, new or edits to instructional materials) during this time frame is NOT recommended.

**PowerSchool CRDC Preview Reports:**

The maintenance weekend will provide the first iteration of the PowerSchool CRDC Preview reports, and will also release the latest version of the CRDC LEA and School screens. A webinar will be hosted by the NCDPI to discuss the upcoming collection on Friday, September 23, 2016 from 9:30 a.m. -11:30 a.m. Use the following link to register for this event: <https://attendee.gotowebinar.com/register/2488809817949718275>.

For a listing of all Home Base maintenance weekends, remember to visit the NC SIS website's [2016-17 Maintenance Schedule](#).

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## Maintenance Planned for the Remedy Ticketing System - Postponed

This weekend's scheduled maintenance for the Remedy ticketing system has been postponed. Users will be informed of the new date once it is determined.

The planned maintenance will include a server migration to a new data center.

Questions concerning this maintenance may be addressed to the Home Base Support Center at (919) 807-4357 or through the [Remedy Portal](#).

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The North Carolina Department of Public Instruction invites you to submit presentation proposals for the 2017 Home Base Symposium: PLUG IN & CONNECT. This event will be held February 22 – 24, 2017 at the Sheraton Four Seasons, Koury Convention Center in Greensboro, NC.

At last year's Symposium, we explored the interconnectedness of the Home Base suite as we investigated the features and functionality available within the various tools. As we continue these conversations at this year's Symposium, we will further examine how North Carolina users are maximizing Home Base to meet the needs of educators and students. As all of our LEAs and many charter schools are using Home Base to support the instructional improvement cycle, this year's Symposium provides an opportunity to PLUG IN & CONNECT with Home Base users across North Carolina!

Home Base is a comprehensive suite of tools, providing just-in-time instructional resources, data, professional development, and student information for educators. Symposium sessions will be facilitated by product experts and colleagues, and will feature product functionality, updates, and best practices. Please join us as we PLUG IN & CONNECT to make this year's Symposium another grand event!

### **Request for Proposals**

We are seeking experienced Home Base users to serve as session presenters for the 2017 Home Base Symposium.

- All session proposals must be related to sharing lessons learned and effective strategies used to implement various Home Base tools:
  - Canvas
  - Identity and Access Management
  - Learning Object Repository
  - PowerSchool
  - Schoolnet
  - Truenorthlogic: Analysis of Student Work
  - Truenorthlogic: Educator Evaluation

- Truenorthlogic: PD System
  - Feel free to submit more than one proposal
  - One presenter for each session will have their conference registration fee waived
  - Complete the proposal, <http://bit.ly/HBSym2017>, by **Friday, October 28, 2016**.
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## OCR/CRDC - Coordinator Contact Reminder

The Office of Civil Rights (OCR) may have communicated with each LEA and Charter school indicating they should verify school and contact information in the Advanced Website System (AWS). This communication was sent in error. As a service, the NCDPI will provide updated school and OCR contact information on behalf of the public schools in North Carolina; therefore, LEAs and Charter schools do not need to verify the school and contact information in the AWS. An updated schools list has already been sent to the OCR in preparation of the upcoming collection.

The NCDPI requested that all Districts and Charters verify and update/add an Office of Civil Rights Coordinator and a Student Information Coordinator contact in the EDDIE system by Friday, September 9, 2016. Due to challenges with the EDDIE system last week, the NCDPI will extend the deadline to close of business Wednesday, September 21, 2016.

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## Reminder: Tips from the Support Center

With the beginning of a new school year, the Technology Support Center has released a reference document titled, [Common PowerSchool Start of Year Issues](#). Inside is a collection of tips, resolutions to FAQs and support documentation geared towards LEA/Charter School coordinators and data managers for navigating common Start of Year issues.

If you have any questions regarding these tips, please contact the support center by submitting a ticket through the [Remedy Portal](#) or by calling 919.807.4357.

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## Upcoming Training Webinars and Workshops

The Home Base Professional Learning Team's Training Calendar for the 2016-17 school year is now available. Training sessions will be onsite, hands-on workshops or live, online webinars. The audience for each session is based on user roles.

The PowerSchool sessions listed below are posted on the NC SIS website's [Training Calendar](#) and [Course List](#) pages. Please review these pages frequently for PowerSchool training schedule changes or additional trainings for September 2016 - June 2017.

Hands-on training sessions will be held at the NC Department of Public Instruction, 301 N. Wilmington Street, Room 564, Raleigh, NC, unless stated otherwise. All attendees must be an employee of the NC Public School system to participate. **Management companies are not permitted to attend.** Registration links are provided below. Please try to register early for workshops due to space limitations. Note: All registration information is subject to the North Carolina Public Records Law.

Upcoming Training Workshops for PowerSchool

**A) Accommodations in PowerSchool Webinar**

This webinar will cover policy and demonstrate Accommodations functionality in PowerSchool.

**Date:** September 21, 2016

**Time:** 10:00 a.m., EDT

**Registration Link:** <https://attendee.gotowebinar.com/register/1115826557069742083>

**B) ALP/ALS in PowerSchool Webinar**

This webinar will discuss policy and functionality in PowerSchool as related to students in Alternative Learning Programs and/or Alternative Learning Schools.

**Date:** September 23, 2016

**Time:** 1:00 p.m., EDT

**Registration Link:** <https://attendee.gotowebinar.com/register/8653586795403927043>

**C) Discipline Incidents in PowerSchool**

This session is geared to those responsible for entering Incident data into the PowerSchool application. It will include a demonstration on how to enter disciplinary incidents into PowerSchool and include discussions on policy and functionality.

**Date:** September 19, 2016

**Time:** 10:00 a.m.

**Registration Link:** <https://attendee.gotowebinar.com/register/7161010755814230787>

**D) Drop Out Reporting Webinar**

This webinar will discuss Drop Out Reporting in PowerSchool - how to run the reports as well as how to enter/clean up data.

**Date:** September 19, 2016

**Time:** 1:00 p.m., EDT

**Registration Link:** <https://attendee.gotowebinar.com/register/6574335540488809219>

**E) Principal Monthly Reporting Webinar**

This webinar will include discussions on PMR policy, fatal errors and exceptions, and PowerSchool functionality as needed.

**Date:** September 20, 2016

**Time:** 10:00 a.m.

**Registration Link:** <https://attendee.gotowebinar.com/register/6849272822257781250>

**Date:** October 3, 2016

**Time:** 10:00 a.m.

**Registration Link:** <https://attendee.gotowebinar.com/register/7655752505406783491>

**F) Retention/Promotion Report Webinar**

This webinar will cover Retention/Promotion reporting, policy, and PowerSchool functionality.

**Date:** September 28, 2016

**Time:** 10:00 a.m.

**Date:** September 28, 2016

**Time:** 1:00 p.m.

**Registration Link:** <https://attendee.gotowebinar.com/rt/392418274737541123>

**G) SAR Webinar**

This webinar will discuss SAR policy, fatal errors and exceptions, and PowerSchool functionality as needed.

**Date and Time:** October 12 @ 10:00 a.m.

**Date and Time:** October 12 @ 1:00 p.m.

**Registration Link:** <https://attendee.gotowebinar.com/rt/6607806873461928963>

\*\*Attendees must be an employee of a North Carolina Public school. Management companies are not permitted to attend.

\*\*Please note, all registration information is subject to NC Public Records Law.

Visit the [NC SIS website](#) for additional information including webinars and training documentation.

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