



NC SIS Weekly Email Bulletin

This NC SIS Weekly Email Bulletin highlights issues and announcements that were communicated to users this week. It also features late-breaking and recurring news about NC SIS (PowerSchool).

In this issue:

1. PowerSchool Weekend Updates and Fixes
2. Customizations in PowerSchool Instances (Reminder)
3. sql4Report for Global Language Endorsement - Validation
4. 2015-16 SAR
5. Read-to-Achieve Deadline Extended to September 9, 2015 (Reminder)
6. 2015 – 16 Course Code List Updated (Reminder)
7. Observance of State Holiday
8. New and Updated Information on the Website
9. Upcoming Training Workshops and Webinars

1. PowerSchool Weekend Updates and Fixes

The following items will be promoted into PowerSchool this weekend. If you have any questions or concerns, please contact the Home Base Support Center at homebase.incidents@its.nc.gov.

A. NC Daily Process

- 1) Adding an additional process that will turn PowerSchool customizations on nightly in each instance in the event customizations have been turned off. For more details, please see the next article, *Customizations in PowerSchool Instances*.

2. Customizations in PowerSchool Instances

NCDPI is aware of customizations being turned off in some instances of PowerSchool. This setting causes issues with integrated/downstream systems and other NC customizations to PowerSchool, and therefore it must remain on.

To facilitate this, NCDPI has developed a script to identify instances with the incorrect setting and automatically reset their customizations to “on.” **This script will be applied daily to all NC instances of PowerSchool beginning 9/4/2015.**

Any issues with customizations should be submitted to the HBSC (homebase.incidents@its.nc.gov) for resolution.

3. sql4Report for Global Language Endorsement - Validation

The already existing sql4Report for Global Language Endorsement – Validation is being updated to include additional AP course codes. This report is expected to be in each PowerSchool instance by Wednesday, September 9.

4. 2015-16 SAR

The School Activity Report (SAR) collection started Wednesday, September 2 and will continue through Friday, November 13. Please make sure all schools have run the SAR in PowerSchool so staff can start reviewing exception updates that may be needed for accurate reporting.

There will be two webinars presented on Tuesday, September 8 to give details of SAR reporting and some new items coming along with the SAR this school year. We look forward to having you join us at either the 10 a.m. or 1 p.m. session scheduled that day. We also look forward to assisting you with a successful SAR collection for 2015/16.

Question on reporting policies for the SAR can be directed to Sandra Johnson at sandra.johnson@dpi.nc.gov. Questions on PowerSchool data issues are to be reported through the Remedy system.

5. Read-to-Achieve Deadline Extended to September 9, 2015

The deadline for updating students' promotion statuses to RETENTION-READING has been extended from September 1, 2015 to close of business, September 9, 2015. This extension is being granted as a result of last week's PowerSchool server outage caused by an HVAC failure which affected all PowerSchool users. Please remember to refer to the instructions given at this link, <http://www.livebinders.com/play/play/850102?tabid=b1ae0b03-7695-ae94-f23a-db04aecef44a>, when making your updates.

If you have any questions or need further assistance, please contact the Home Base Support Center at homebase.incidents@its.nc.gov.

6. 2015-16 Course Code List Updated

The 2015-16 Course Code Master List has been updated. The new document is posted on the website at <http://www.nc-sis.org/courses.html> and the last update date is (8/25/2015). The changes in the list are highlighted in yellow.

This updated list of course codes includes a code for each CTE program area for transfer credit from out of state. This course code is to be used only when there is no course in the NC CTE Essential Standards equivalent to the course the student took in another state. Depending upon the program area and the cluster, this course may count automatically toward a concentration or may require an

override. These codes CANNOT be used for any course except for CTE. You can use the local description for the specific course content if you wish.

For questions pertaining to the 2015-16 Course Code List, please contact the Home Base Support Center at homebase.incidents@its.nc.gov.

7. Observance of State Holiday

The NCDPI Home Base Support Center will be closed Monday, September 7 in observance of Labor Day, a state holiday. Regular business hours will resume Tuesday, September 8. LEA coordinators and their designated staff may continue to log Remedy tickets at any time via email to homebase.incidents@its.nc.gov.

8. New and Updated Information on the Website

- Discipline Data Entry Presentation – 09/03/2015
http://www.nc-sis.org/Documents/presentations/PS_PPT_09_03_2015_Discipline_Data_Entry_in_PowerSchool.pdf
- Discipline Incidents in PowerSchool Webinar – 09/03/2015
<http://www.nc-sis.org/recordings.html>
- Dropout Reporting Presentation – 09/03/2015
http://www.nc-sis.org/Documents/presentations/Dropout_Webinar_Fall_2015.pdf
- Dropout Reporting Webinar – 09/03/2015
<http://www.nc-sis.org/recordings.html>

9. Upcoming Training Webinars and Workshops

a) ALP/ALS in PowerSchool Webinar

This webinar will discuss policy and functionality in PowerSchool as related to students in Alternative Learning Programs and/or Alternative Learning Schools. It will be recorded and posted to the www.nc-sis.org website.

Date, Time and Registration Links

Wednesday, September 9, 2015

1:30 p.m. - 3:30 p.m. EDT

<https://attendee.gotowebinar.com/register/2146696766123034882>

Thursday, October 8, 2015

1:30 p.m. - 3:30 p.m. EDT

<https://attendee.gotowebinar.com/register/1950210739704648450>

b) Discipline Incidents in PowerSchool Webinar

This session is geared to those responsible for entering Incident data into the PowerSchool application. It will include a demonstration on how to enter disciplinary incidents into the PowerSchool application. Functionality as well as policy will be discussed.

Dates, Times and Registration Links

Thursday, October 8, 2015

9:30 a.m. - 11:30 a.m. EDT

<https://attendee.gotowebinar.com/register/5233500894313656834>

c) Dropout Reporting Webinar

This webinar will discuss Dropout Reporting in PowerSchool - how to run the reports as well as how to enter/clean up data. It will be recorded and posted to the www.nc-sis.org website.

Dates, Times and Registration Links

Tuesday, September 29, 2015

1:30 p.m. - 3:30 p.m. EDT

<https://attendee.gotowebinar.com/register/5017506233101582594>

d) Military Connected Students

This webinar will discuss policy and demonstrate how to update the PowerSchool record for military connected students.

The webinar will be recorded and posted to <http://www.nc-sis.org/recordings.html>.

Date, Time and Registration Link

Wed, October 7, 2015

1:00 p.m. - 3:00 p.m. EDT

<https://attendee.gotowebinar.com/register/8229541437143037954>

e) New User Training

This is a 4 day workshop designed to train new users on the day-to-day processes of using PowerSchool. This session will include, but is not limited to:

- Logging in to PowerSchool
- Navigating the system
- Enrolling students
- Withdrawing students
- Attendance
- Adding Teachers/Staff
- Adding or changing course sections
- Scheduling students and teachers to classes
- PMR Overview
- SAR Overview
- RP (Retentions/Promotions) Overview

Date and Registration Link

- September 14-17: <https://www.timetosignup.com/powerschooltraining/form/6304>

Classes will be held at NCDPI in Raleigh. Class times will be from 9:00 a.m. to 4:00 p.m. Lunch will be on your own

f) PowerSchool School Counselor Training Workshop

This is a face-to-face workshop to be held at DPI in Raleigh. Times for the workshop are 10:00 am to 4:00 pm.

This class is geared to school guidance counselors. This workshop will be a hands-on training covering the basic functionality of PowerSchool pertinent to School Counselors. It will cover basic navigation, state reports, attendance, and graduation plans/progress monitoring.

Dates and Registration Links

October 12, 2015 - <https://www.timetosignup.com/powerschooltraining/form/6817>

October 13, 2015 - <https://www.timetosignup.com/powerschooltraining/form/6819>

g) PowerTeacher Grade Book Workshop

This is a face-to-face workshop to be held at DPI in Raleigh. Times for the workshop are 10:00 a.m. to 4:00 p.m.

This workshop will go over basic PowerSchool & PowerTeacher functionality such as taking attendance, creating assignments, entering assignment grades, working with categories/groups, printing reports, final grade setup/weights, etc.

Dates and Registration Links

September 11, 2015 - <https://www.timetosignup.com/powerschooltraining/form/6811>

September 18, 2015 - <https://www.timetosignup.com/powerschooltraining/form/6813>

h) Principal Monthly Reporting

This webinar will demonstrate how to run the PMR in PowerSchool as well as clean up data. It will be recorded and posted to the www.nc-sis.org website.

Dates, Times and Registration Link

Thursday, September 10, 2015

9:00 a.m. - 11:00 a.m. EDT

<https://attendee.gotowebinar.com/register/3016052022902947330>

Monday, October 5, 2015

9:00 a.m. - 11:00 a.m. EDT

<https://attendee.gotowebinar.com/register/4942490952766523394>

i) Retention/Promotion Report Webinar

This webinar will cover Retention/Promotion reporting. Policy, as well as PowerSchool functionality, will be discussed. The webinar will be recorded and posted to <http://www.nc-sis.org/recordings.html>.

Date, Time and Registration Link

Tuesday, September 29, 2015

9:30 a.m. - 11:30 a.m. EDT

<https://attendee.gotowebinar.com/register/5384220848751638017>

j) School Activity Report Webinar

This webinar will discuss SAR policy, fatal errors and exceptions, and PowerSchool functionality as needed. It will be recorded and posted to <http://www.nc-sis.org/recordings.html>.

Dates, Times and Registration Link

Tuesday, September 8, 2015

10:00 a.m. - 12:00 p.m. EDT

<https://attendee.gotowebinar.com/register/5352789109833507842>

Tuesday, October 6, 2015 - 10:00 a.m. - 12:00 p.m. EDT

<https://attendee.gotowebinar.com/register/3334716880911301378>

Please visit the NC SIS website (www.nc-sis.org) for additional information including webinars and training documentation.

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