The NC SIS Weekly Email Bulletin highlights issues and announcements that were communicated to users during the previous week. It also features late-breaking and recurring news about NC SIS and the PowerSchool project.

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1. PowerSchool Weekend Updates and Fixes

The following items will be promoted into PowerSchool this weekend. If you have any questions or concerns, please contact the Home Base Support Center at homebase.incidents@its.nc.gov.

A. Migrant Administration
   1. Removing non-displayed 'Text' keywords in breadcrumbs which are deprecated and causing errors in Production; Updating OSY Profile pages to be completely hidden (not just read-only) for non-OSY students; Fixing bug on COE Children pages where multiple students were being edited simultaneously - selecting a new Birth Country for one affected the Birth State of all of them
   2. Updating COE Search page to make COE ID field find partial matches instead of just exact matches; Changing 'Next' button on COE Eligibility page to 'Submit'

B. Health Module
   1. Student Pages (Health - Health Plans - Correcting a bug in the Delete button functionality for all plan pages so items can now be removed successfully)
   2. Student Pages (Health - Screening tab - Changing secondary header on Add/Edit Vision Screening to read Vision instead of Vision and Color)
   3. Student Pages (Health - Office Visits tab - Fixing Visit Date read-only behavior so the value can be edited/changed after being added)
   4. NC Medicine Administration (Special Functions Medication Log - Medicine Log Entry/Report - Fixing issues that prevented list of Medications from populating when creating a new Medication Log record)

C. Enterprise Controller
   1. Course Department - Adding NEW functionality to sync a Courses' Department attribute into PS
D. Student Data
   1. Data Update – Applying script to student Enrollment history records – changing school identifier from invalid value to the local FTE school value for 2013-2014 records specifically
E. Retention/Promotion Report (RP) – Changing end date on RP report from Oct 27 to Nov 4

2. SAR and RP Update for 10/24/2014

Retention/Promotion (RP) Reporting Update

The deadline for reporting RP has been extended to November 4. Please make sure you have reviewed all exceptions and RP reports to verify accuracy of the data you are reporting. All RP data is to be finalized by the deadline.

As a reminder, all RP reports were unapproved by Pearson the evening of October 20 (Monday). This was done to help schools that had approved before maintenance weekend. If you did not re-run the RP report after the October maintenance weekend, please do so to have the update reflected in your reporting.

SAR Report Update

SAR-6, 16, and 17 Role Exceptions
If you are getting staff on these exceptions but you know roles are assigned, please check the dates. Pearson is looking for the role start and end date to match the start and end date of the current school year.

If the role has 2013/14 dates, add a new role for the staff member with dates for the current school year.

If the role has dates for 2014/15, verify that the dates are the same as the start and end date for the current school year.

If you have a staff member in your system without an appropriate role, you can use the “Default Staff” role to clear up the exception.

SAR-14
This exception indicates the school has a term that is setup in PowerSchool and there is no section scheduled for that length of time.

If there is a section in the Master Schedule with that term, the Term Missing will be No.

If there isn't a section in the Master Schedule with that term, the Term Missing will be Yes.

The user needs to verify if any column with a Yes is indeed accurate and that SAR is not missing any sections taught in that term. If there aren't any sections, they do nothing. If there are sections in that term, then the school needs to investigate what information is missing that would keep that section from being reported.
SAR-23
If a VPS teacher is showing on this exception for missing duties of lunch and planning, you are not required to populate that information for the VPS staff.

Code 9935
Schools are reminded that you are not to use course code 9935 if there is an actual subject content code for the content being taught in the class. If you do not see a subject content code, request a code from curriculum by putting in a Remedy ticket. If curriculum gives the ok to use 9935 since there is no content subject code available, then you can move forward with using 9935 which is the non-reporting course code. NCDPI cannot determine subject content when using the 9935 code. This code should not be used inadvisably or inappropriately.

Course 0000 and Academic level 0 and 1
Starting with 2014/15, there is no course code 0000 and there is also no academic level of 0 or 1. Please check your school's course code list to verify that you are not using these codes for scheduling in the current school year.

3. OCR/CRDC – Clarification on Zero Tolerance Expulsion for OCR Report

Discipline Data Coordinators,

To clarify the reporting requirement for the OCR report category of Zero Tolerance Expulsion, here is the complete definition provided by OCR:

Expulsion under zero tolerance policies refers to an action taken by the local educational agency of removing a child from his/her regular school for the remainder of the year or longer because of zero-tolerance policies. A zero tolerance policy is a policy that results in mandatory expulsion of any student who commits one or more specified offenses (e.g., offenses involving guns, or other weapons, or violence, or similar factors, or combinations of these factors). A policy is considered "zero tolerance" even if there are some exceptions to the mandatory aspect of the expulsion, such as allowing the chief administering officer of a local educational agency to modify the expulsion on a case-by-case basis.

In the original email I was not clear that the policy must require the expulsion (suspension or assignment to an ALP for remainder of the year or longer) to occur. A policy that gives a range of options for disciplinary actions, including some less severe than the expulsion as defined above, would not be a zero tolerance policy.

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4. New and Updated Information on the Web

a) Accommodations in PowerSchool (Webinar) – 10/15/2014
   http://www.nc-sis.org/recordings.html
b) Accommodations in PowerSchool (Presentation) – 10/15/2014
c) Automated Walk-in Scheduler (Update) – 07/18/2014
   • Added new section: End-of-Year (EOY) process section
   • Revised document to match system functionality and enhancements
d) End of Term Process (Webinar) – 10/23/2014
   http://www.nc-sis.org/recordings.html
e) End of Term Process (Presentation) – 10/23/2014
f) Printing Student Schedules (Update) – 07/21/2014
   • Added & updated sections:
     i. Individual Student Schedule
     ii. Multiple Students’ Schedule (predefined group)
     iii. Multiple Students’ Schedule (user-defined group)
g) Suspension Letters (Update) – 07/23/2014
   • Develop and publish Suspension Letters using ReportWorks.

5. Upcoming Training Webinars and Workshops

a) Discipline Incidents in PowerSchool Webinar
   This webinar will demonstrate how to enter disciplinary incidents into the PowerSchool application.

   Date, Time and Registration Link
   • Monday, November 17, 2014 @ 1 p.m.
     o https://www1.gotomeeting.com/register/558287457

b) Entering AIG Data in PowerSchool
   This webinar will demonstrate the process of entering AIG data into PowerSchool.

   Date, Time and Registration Link
   • Tuesday, October 28, 2014 @ 1 p.m.
     o https://www1.gotomeeting.com/register/710547496
c) Mid-year Graduates in PowerSchool Webinar
This webinar will discuss the process for handling records of students graduating mid-year.

Dates, Times and Registration Links

- Thu, December 4, 2014 @ 1 p.m.
  - [https://www1.gotomeeting.com/register/204543489](https://www1.gotomeeting.com/register/204543489)
- Tue, December 16, 2014 @ 9 a.m.
  - [https://www1.gotomeeting.com/register/366059760](https://www1.gotomeeting.com/register/366059760)
- Tue, January 13, 2015 @ 9 a.m.
  - [https://www1.gotomeeting.com/register/444470360](https://www1.gotomeeting.com/register/444470360)

d) Office of Civil Rights Data Collection (OCR/CRDC)
This hour and a half webinar is intended for OCR Coordinators, NC SIS Coordinators and any staff who are involved in the Office of Civil Rights Data Collection (CRDC).

Dates and Times

- November 4, 2014 @ 1 p.m.
- November 18, 2014 @ 1 p.m.
  Registration link: [https://www1.gotomeeting.com/register/719879681](https://www1.gotomeeting.com/register/719879681)

e) PowerSchool New Coordinator Training Workshop
This workshop is geared to new PowerSchool coordinators who have not attended the 5 day IPT certification training or the 8 day District certification training.

Dates and Times

- December 11 – 12, 2014
- January 12 – 13, 2015

f) PowerSchool New User Workshop (School Level Staff)
This is a 4 day workshop to train new users on the day-to-day processes of using PowerSchool.

Date, Time and Registration Link

- January 6 – 9, 2015 (9 a.m. – 4 p.m.)
  - [https://www.timetosignup.com/powerschooltraining/form/5504](https://www.timetosignup.com/powerschooltraining/form/5504)

g) PowerSchool – School Counselors – Train the Trainer Workshop
This workshop will be a hands-on training covering the basic functionality of PowerSchool pertinent to school counselors.

Dates and Times

- November 14, 2014 (9 a.m. – 4 p.m.)
• November 20, 2014 (9 a.m. – 4 p.m.)
• December 1, 2014 (9 a.m. – 4 p.m.) (Change in date)
• December 8, 2014 (9 a.m. – 4 p.m.) (Additional training)
• December 10, 2014 (9 a.m. – 4 p.m.) (Additional training)
Registration link - http://www.timetosignup.com/powerschooltraining/folder/1907/

h) PowerTeacher Grade Book Workshop
This workshop will cover basic PowerSchool and PowerTeacher functionality such as taking attendance, creating assignments, entering assignment grades, working with categories/groups, printing reports, final grade setup/weights, etc.

Classes will be held at NCDPI in Raleigh.

Dates and Times

• Tuesday, October 28 (10 a.m. – 4 p.m.)
• Monday, November 3 (10 a.m. – 4 p.m.)
Registration link - http://www.timetosignup.com/powerschooltraining/folder/1905

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