



NC SIS Weekly Email Bulletin

This NC SIS Weekly Email Bulletin highlights issues and announcements that were communicated to users this week. It also features late-breaking and recurring news about NC SIS (PowerSchool).

In this issue:

1. PowerSchool Weekend Updates and Fixes
2. Course Low Grade Level Range and High Grade Level Range
3. Reminder: Call for UAB Agenda Items
4. Reminder: Retention/Promotion Reporting
5. Reminder: Dropout Data Collection
6. Home Base Maintenance Weekend and NC WISE OSE Maintenance for October 2015
7. New and Updated Information on the Website
8. Upcoming Training Workshops and Webinars

1. PowerSchool Weekend Updates and Fixes

The following items will be promoted into PowerSchool this weekend. If you have any questions or concerns, please contact the Home Base Support Center at homebase.incidents@its.nc.gov.

- A. sqlReport4 for LEP
 - i. Condensed LEP Roster
 - ii. LEP Roster
- B. Course Updates - Implementing new functionality needed for SAR class size reporting (see Course Low Grade Level Range and High Grade Level Range article below).
 - i. Updating Enterprise Controller Course Synchronization to provide Course Low Grade Range and High Grade Range values.
 - ii. Changing Low Grade Range and High Grade Range to state controlled elements.
 - iii. Updating labels for state controlled elements for consistency throughout all pages and fields.
 - iv. Updating label for Alternate Course Code to External Course Code on New Course page to match Course Edit page.
 - v. Adding labels for state controlled elements to Core Course fields where provided by the Enterprise Controller.
- C. NC ACCESS Administration

- i. Updating ACCESS Template to resolve an issue that occurs when creating templates for users.
- ii. Updating LEAs Completed and Not Completed pages to display districts correctly based on the updated District Code list.

2. Course Low Grade Level Range and High Grade Level Range

In order to accommodate class size reporting requirements, the course attributes “Course Low Grade Level Range” and “Course High Grade Level Range” will become state controlled fields. These fields will be populated with values from the enterprise controller. These fields will not be editable at the LEA level. Several other minor changes (indicated below) will also be made to the courses pages to provide consistency in labeling across different screens.

New Course Functionality Updates

- Updating Enterprise Controller Course Synchronization to provide Course Low Grade Range and High Grade Range values.
- Changing Low Grade Range and High Grade Range to state controlled elements.
- Updating labels for state controlled elements for consistency throughout all pages and fields.
- Updating label for Alternate Course Code to External Course Code on New Course page to match Course Edit page.
- Adding labels for state controlled elements to Core Course fields where provided by the Enterprise Controller.

3. Reminder: Call for UAB Agenda Items

The next NC SIS User Advisory Board meeting will be held Thursday, October 15 from 10:00 a.m. – 12:00 p.m. Please submit all suggested agenda items to Angelia Herring, angelia.herring@dpi.nc.gov, by Friday, October 9. We will be limiting the agenda items covered during the UAB meetings to a total of five due to time constraints. You will be informed if we are unable to cover your item(s) during the meeting.

Please click on the links to register for the UAB and/or CCB meetings if you have not already done so. You will only need to register once for all meetings scheduled through Dec. 17, 2015.

UAB Registration URL: <https://attendee.gotowebinar.com/register/498258355442804993>

CCB Registration URL: <https://attendee.gotowebinar.com/register/2390234192844187137>

A complete listing of all UAB and CCB meetings is located at <http://www.nc-sis.org/meetings.html>.

4. Reminder: Retention/Promotion Reporting

The collection dates for Retention/Promotion (RP) data are September 23 – October 27, 2015. Please make sure you are running your RP report and reviewing all exceptions and reports.

If you have data questions, please submit a Remedy ticket to homebase.incidents@its.nc.gov. For policy questions on reporting RP data, please contact Sandra Johnson at sandra.johnson@dpi.nc.gov.

5. **Reminder: Dropout Data Collection**

Dropout Data Coordinators,

Thank you for all your work researching and reporting 2014-15 dropouts.

Please be aware of an upcoming due date for the 2014-15 Dropout Data Collection. All school and LEA approvals are due on **Tuesday, October 20**.

Charter schools who have reported zero dropouts to me via email are not required to use the dropout approval process.

Please contact me if you have questions.

Dr. Ken Gattis

Senior Research and Evaluation Coordinator | Safe and Healthy Schools Support Division

NC Department of Public Instruction

School Planning Section
6319 Mail Service Center
Raleigh, NC 27699-6319
919.807.3940

6. **Home Base Maintenance Weekend and NC WISE OSE Maintenance for October 2015**

The next Home Base maintenance weekend for PowerSchool is scheduled for Friday, October 16 through Monday, October 19. The system will shut down at 5 p.m. Once maintenance is completed a message will be sent to notify users that the system is up and available for use.

Home Base will be returned to service no later than 6 a.m., Monday morning. If a delay in bringing up the system should occur, users will be notified via NC SIS email.

This same weekend will also be a maintenance weekend for the NC WISE OSE Environment. The NC WISE OSE environment will be offline from 5 p.m., Friday, October 16 through 7 a.m., Monday, October 19. This environment is impacted by a scheduled ITS maintenance window and must be offline for patching during this timeframe.

More information concerning the Home Base maintenance weekend will be provided at a later date. To view a schedule of maintenance weekends, please click on the following link: http://www.nc-sis.org/Documents/maintenance/Home_Base_Maintenance_Sched.pdf.

7. **New and Updated Information on the Website**

- PMR in PowerSchool Webinar – 10/05/2015
http://www.nc-sis.org/Documents/recordings/2015-10-05_PMR_Webinar.wmv
- Military Connected Students – 10/07/2015

http://www.nc-sis.org/Documents/recordings/2015-10-07_Military_Connected_Students_Webinar.wmv

- Military Child Data Collection – 10/02/2015
http://www.nc-sis.org/Documents/presentations/MilitaryChildDataCollection_20151002.pdf
- ALP/ALS in PowerSchool Webinar
http://www.nc-sis.org/Documents/recordings/2015-10-08_ALP_ALS_in_PowerSchool_Webinar.wmv

8. Upcoming Training Webinars and Workshops

a) Accommodations in PowerSchool

This webinar will cover policy and demonstrate Accommodations functionality in PowerSchool. It will be recorded and posted to the www.nc-sis.org website.

Date, Time and Registration Link

Thursday, October 15, 2015

8:30 a.m. – 10:30 a.m. EDT

<https://attendee.gotowebinar.com/register/6186434428647120897>

b) Attendance Tracking and Notification

This webinar will cover the setup process for attendance tracking in PowerSchool. Topics will include LEA and School Setup, Running of Reports and Methods for generating letters from PowerSchool.

Date, Time and Registration Link

Wednesday, October 28, 2015

1:00 p.m. – 3:00 p.m.

<https://attendee.gotowebinar.com/register/4969814917481453313>

c) End of Term Process in PowerSchool

This webinar will cover the End of Term Process and how to prepare for the end of the marking period. The tasks covered include running grade verification reports, storing grades and running the NC Report Card.

Date, Time and Registration Link

Tuesday, October 27, 2015

1:00 p.m. – 3:00 p.m.

<https://attendee.gotowebinar.com/register/5256212407749930241>

d) PowerSchool School Counselor Training Workshop

This is a face-to-face workshop to be held at DPI in Raleigh. Times for the workshop are 10:00 am to 4:00 pm.

This class is geared to school guidance counselors. This workshop will be a hands-on training covering the basic functionality of PowerSchool pertinent to School Counselors. It will cover basic navigation, state reports, attendance, and graduation plans/progress monitoring.

Dates and Registration Links

October 12, 2015 - <https://www.timetosignup.com/powerschooltraining/form/6817>

October 13, 2015 - <https://www.timetosignup.com/powerschooltraining/form/6819>

e) PowerSchool Q & A

This webinar will not contain any presentation. It will be an open forum for attendees to ask their scheduling questions to a panel of DPI staff members.

Dates, Times and Registration Links

Wednesday, October 21, 2015

1:00 p.m. – 3:00 p.m.

<https://attendee.gotowebinar.com/register/5587566729455331585>

Tuesday, December 15, 2015

9:00 a.m. – 11:00 a.m.

<https://attendee.gotowebinar.com/register/5771468845293949953>

Thursday, January 14, 2015

9:00 a.m. – 11:00 a.m.

<https://attendee.gotowebinar.com/register/5357317999483246594>

f) School Activity Report Webinar - Postponed until after October maintenance weekend.

This webinar will discuss SAR policy, fatal errors and exceptions, and PowerSchool functionality as needed. It will be recorded and posted to <http://www.nc-sis.org/recordings.html>.

Please visit the NC SIS website (www.nc-sis.org) for additional information including webinars and training documentation.

NC SIS

NC Department of Public Instruction
Education Building, Room 320
301 North Wilmington Street
Raleigh, NC 27601

919-807-3190 Office
919-807-3421 Fax
email: ncsis@dpi.nc.gov