NC SIS Weekly Email Bulletin
November 8, 2013

The NC SIS Email Bulletin highlights issues and announcements that were communicated to users during the week. The bulletin also features late-breaking and recurring news about NC SIS and the PowerSchool project.

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1. Production Updates for the Weekend

The following items will be deployed into production this weekend:

- Cluster Applications (Title I Federal Program Pages)
- Report Card Update (Correction to absent calculation – tardies are no longer included as absent)
- Staff Duty Page and associated drop down list
- AIG page (Phase 1) - will be deployed in system but will not be available for use at this time. A webinar will be scheduled for late next week. Reminder: EC data is not available at this time therefore the EC column on the student list will be blank; More info will be forthcoming from AIG staff.

2. 2013 – 14 School Attendance and Student Accounting Manual


The manual includes revisions and additions to General Statutes, State Board of Education Policies and Session Laws. A summary of revision changes for 2013-14 are listed at the end of the manual on page
We appreciated your patience while we updated the manual for the 2013-14 school year. If you have comments, concerns or questions pertaining to policy, please contact Sandra Johnson at sandra.johnson@dpi.nc.gov. If you have questions concerning PMR related items, please contact Ozella Wiggins at ozella.wiggins@dpi.nc.gov.

3. Call for UAB Agenda Items

The next NC SIS User Advisory Board meeting will be held Thursday, November 14 from 10:00 a.m. – 12:00 p.m. Please submit all agenda items to ncsis@dpi.nc.gov by Tuesday, November 12, 2013.

If you did not register for the previously held meetings, please click on the following link to register and attend the meeting via GoTo Webinar: https://www1.gotomeeting.com/register/840838032. Once registered your confirmation link (registration) is good for all UAB meetings through December 19, 2013. We encourage all attendees to register even if you plan to attend in person.

Please note: The original UAB/CCB meeting date scheduled for November 21 has been changed to Thursday, November 14, 2013. The times for both meetings will remain the same. Please make a note of this change and communicate it to all participants.

4. PMR Update – Submissions Needed

Please see the message below from the NCDPI Division of School Business and forward to the appropriate staff.

Over 2,000 schools have submitted the first month PMR. That means there are around 500 schools that have not submitted the first month PMR. If you have not submitted a PMR for your school, please do so immediately. This will allow us to help fix any errors that you may have. If you are unable to submit your PMR, please contact the Home Base Support Center at homebase.incidents@its.nc.gov.

For those schools that have submitted and have no fatal errors, thank you. If you have submitted and you have fatal errors, please work on data clean-up (i.e. verify each student has admission status code and attendance codes populated). While not fatal, incorrect entry and exit dates of students will impact your ADM calculation. The Daily Headcount Adjustment process can help identify students with incorrect entry and exit dates. If a school has at least one fatal error, that entire school is dropped from the ADM calculation. In order for DPI to calculate the correct ADM and provide the proper funding for your charter school/LEA, we must have clean and accurate data. If you do not clean-up your data, it could negatively impact the amount of funding you receive.

If you have any questions regarding policies and procedures of the PMR, please contact Ozella Wiggins at ozella.wiggins@dpi.nc.gov.

5. Educator Evaluation System Login Issues
Today, end-users have experienced slow response times and login issues when using the Home Base Educator Evaluation System (a.k.a. NCEES). The performance and login issues appear to be associated with the very heavy volume of LEA observation activities taking place today because of local deadlines. This heavy load has placed an unusually high burden on the database server, resulting in much slower system response times than normal. Truenorthlogic is working to resolve the issues as soon as possible.

6. Title I Federal Program Pages

The following Title I federal program pages will be available in PowerSchool at the LEA level on Monday, November 11, 2013:

**Neglected and Delinquent: Student**  
**Neglected and Delinquent: Student Participation**  
**Neglected and Delinquent: Aggregate**

In order to access the functionality of these pages in PowerSchool, a security group specific to these Title I areas will need to be created at the local level by LEA security staff. The group name should be called **Title I Director**. Not all LEAs are required to utilize all pages. Please use the list below to identify what pages your LEA will use.

Title I – Student Participation – (All districts)  
Title I – Student – (Guilford only)  
Title I – N & D Aggregate – (Dept. of Prisons and Dept. of Juvenile Justice)

Access to these pages will also grant access to the following Title I and Title VI areas:

Title I – Targeted Assistance Schools (TAS) – (not ready to be turned on)  
Title I – School Improvement Grants (SIG) – (not ready to be turned on)  
Title VI – Rural Low Income Schools (RLIS) – (not ready to be turned on)

These pages will also be loaded and viewable in production but will not be turned on at this time.

If you have questions concerning the use of these pages, please contact the Home Base Support Center at **homebase.incidents@its.nc.gov**.

7. Electronic Transcripts

The annual statewide North Carolina College Application Week will be held November 18 – 22. NCDPI, Pearson, and CFNC are piloting electronic transcripts (from PowerSchool) in two school districts with anticipation of turning it on for all districts next week. This pilot testing includes close monitoring and verification of all electronic transcripts comparing it to the paper version (Credit History & Performance Information sections). Pearson is performing a thorough verification of GPA comparisons for all schools districts, and has fixed the code that caused discrepancies.
The CFNC Electronic Transcript System currently has 533 participating high schools, and is currently processing electronic transcripts from NC WISE with the exception of the two districts that are being piloted.

Those LEAs that would like to opt out on using the electronic transcript (from PowerSchool) should contact NCDPI at ncsis@dpi.nc.gov by 3 p.m., Tuesday, November 12. This will give CFNC time to respond to this request, and prepare for a successful College Application Week.

Please note: If your school district “opts in”, you do not need to do anything at this time. DPI will approve for CFNC to start processing electronic transcripts (from PowerSchool) for your school district beginning November 13th. If your school district “opts out”, you need to send an email to ncsis@dpi.nc.gov by 3 p.m. on Tuesday, November 12. Opting out means CFNC will continue to process electronic transcript from NC WISE through College Application Week.

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