



May 20, 2016

# Digital Teaching and Learning

ACADEMIC SERVICES AND DIGITAL LEARNING



## NC SIS Weekly Email Bulletin

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## End of Year Reminders

The 2015-2016 EOY will start Thursday, June 30, 2016 at 5:00 p.m. All work will be completed before 6:00 a.m., Monday, July 11, 2016. Users will be notified when the system is returned to service. Make sure all required state compliance reports are completed in advance of the June 30, 5:00 p.m. shutdown. Delays in these reports will impede the state processing and increase downtime.

Also, please be reminded that all LEAs and charter schools must run EOY during the state EOY window (June 30 – July 11) regardless of end date. Running EOY early will cause issues and could jeopardize the state EOY timeline.

### Data Validations:

At this time, users are encouraged to begin validating their EOY data. Completing these validations is a critical step in completing the EOY process. Remember, data must be checked regularly as students continue to enroll/transfer in. NCDPI recommends running the EOY validations periodically leading up to EOY.

The EOY validation can be run from the LEA level within PowerSchool (System > End of Year Process). Be sure to select one of the two validation options: "Perform EOY Validation" or "Perform EOY Validation and make any students with issues the current selection."

#### **EOY Guide:**

The 2016 EOY guide is undergoing review and will be available early next week.

#### **Mid-Year/Early Graduates:**

NCDPI has developed a method for processing early graduates and mid-year graduates with the EOY process. This method eliminates the need for LEAs to move these students during post-EOY. In order for these students to process correctly, it is critical that they are coded correctly. Please refer to the QRD on early graduates and summer graduates to ensure this is complete. No other LEA action is required for these students.

#### **Contact Ticket Request:**

Also, each LEA and charter school is asked to submit a ticket to the HBSC ([homebase.incidents@its.nc.gov](mailto:homebase.incidents@its.nc.gov)) with the subject "2016 EOY Contact." In the ticket, please include the contact information for your 24/7 EOY contact person. Please include:

- Name
- Phone and alternate phone numbers
- Email address
- LEA name and number
  
- Whether the LEA intends to run EOY (LEA EOY) or wants DPI to execute EOY (DPI EOY)

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## **Program School Dates**

All program Schools (School Number < 300) must have a full year term in years and terms. The 2016 - 2017 dates for these schools for should be 07/06/2016 - 06/30/2017.

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## **GLE Endorsement - Not on Transcript**

At this time, the NC Transcript does not display the GLE language endorsement. This enhancement to the transcript is still under development. LEAs should use the same process as last school year.

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## **New and Updated Information on the Web**

Bright Arrow has been added to the list of approved vendors for NCDPI. To view a list of all approved vendors, visit the [Approved Vendor Integration](#) list.

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## Upcoming Training Webinars and Workshops

### **a) Athletic Eligibility in PowerSchool**

This webinar will demonstrate the new Athletic Eligibility functionality in PowerSchool. The webinar will be recorded and posted to the [NC SIS Website](#).

#### **Date, Time and Registration Link**

Thursday, May 26, 2016

1:00 p.m. - 3:00 p.m.

<https://attendee.gotowebinar.com/register/2653270361947006210>

### **b) PowerSchool Q & A**

This webinar will not contain any presentation. It will be an open forum for attendees to ask their scheduling questions to a panel of DPI staff members.

#### **Dates, Times and Registration Links**

Friday, June 10, 2016

1:00 p.m. - 3:00 p.m.

<https://attendee.gotowebinar.com/register/3370667614209404161>

Tuesday, June 14, 2016

9:00 a.m. - 11:00 a.m.

<https://attendee.gotowebinar.com/register/6209691299522393089>

Thursday, June 16, 2016

1:00 p.m. - 3:00 p.m.

<https://attendee.gotowebinar.com/register/8912773566200419841>

Monday, June 20, 2016

9:00 a.m. - 11:00 a.m.

<https://attendee.gotowebinar.com/register/3112422019658833921>

Thursday, June 23, 2016

9:00 a.m. - 11:00 a.m.

<https://attendee.gotowebinar.com/register/8078778603369568001>

Thursday, June 23, 2016

1:00 - 3:00 p.m.

<https://attendee.gotowebinar.com/register/4978574726971441921>

### **c) Scheduling Help Workshops**

Scheduling Help Sessions are offered to schools who are having difficulty completing the scheduling process. Sessions are face-to-face at the NCDPI Building (301 N Wilmington St. Raleigh, NC) in Room 564. Schools will work with session facilitators to complete their schedules to the extent time allows. Sessions are scheduled for one day, but time of attendance will vary depending on degree of assistance required. Schools may register for one help session only to provide adequate availability for all schools. If after the initial signup period (thru 5/22) seats are available, they will be allotted on a first come, first served basis.

Sessions run from 9-4 each day, with lunch on your own.

Coordinators may register only one person for the workshop to represent the school. Up to 4 people per school may attend with this registration.

The training site address is listed below:

Department of Public Instruction  
301 North Wilmington Street  
Raleigh, NC 27601  
Room 564

Date: Tuesday, May 31, 2016

<https://www.timetosignup.com/powerschooltraining/form/7667>

Date: Wednesday, June 1, 2016

<https://www.timetosignup.com/powerschooltraining/form/7675>

Date: Thursday, June 2, 2016

<https://www.timetosignup.com/powerschooltraining/form/7727>

Date: Friday, June 3, 2016

<https://www.timetosignup.com/powerschooltraining/form/7728>

Date: Tuesday, June 7, 2016

<https://www.timetosignup.com/powerschooltraining/form/7730>

Date: Wednesday, June 8, 2016

<https://www.timetosignup.com/powerschooltraining/form/7731>

Date: Thursday, June 9, 2016

<https://www.timetosignup.com/powerschooltraining/form/7732>

\*\*Attendees must be an employee of a North Carolina Public school. Management companies are not permitted to attend.

\*\*Please note, all registration information is subject to NC Public Records Law.

Visit the [NC SIS website for additional information including webinars and training documentation.](#)

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