The NC SIS Weekly Email Bulletin highlights issues and announcements that were communicated to users during the previous week. It also features late-breaking and recurring news about NC SIS (PowerSchool).

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1. PowerSchool Weekend Updates and Fixes
The following items will be promoted into PowerSchool this weekend. If you have any questions or concerns, please contact the Home Base Support Center at homebase.incidents@its.nc.gov.

A. Applying Immigrant/LEP/WAPT script to delete current year records in preparation of re-importing current year records after the latest business cycle.

B. State Reporting CRDC Report
   a. Updating to resolve two data view issues at the school level and district level.
   b. Running script to extend the PowerSchool submission end date to 04/17/15.

C. State Reporting Data Update
   a. Applying script to update CRDC State Reporting data with the EC/IDEA status of specific Students.
   b. Applying OCR EC script that will set the EC flag for students who did not have an enrollment record in the re-enrollment table after running the last script.

2. Build & Load/Load Only Workshops - Update
Please complete registrations for the Build & Load workshops prior to Monday, April 6, 2015. The registration process will close on April 6. Workshops with low registration numbers may be combined or cancelled due to funding limitations. Remember, two schools per LEA may be signed up for each type of
workshop. A single registration by the coordinator holds 4 physical seats in the workshop for that school’s scheduling team.

Registrations are on a first come first serve basis. If a session is full there will be no additional seats offered in that session. Please keep in mind if you are hosting a session for us, you must still register to reserve your seat for that time.

If an LEA would like to change their registration to attend a workshop outside their region, they may do so at this time. Registrations may be self-cancelled up to one week before the event.

Session information and signup links can be found here: https://docs.google.com/spreadsheets/d/1z8wZuu2G8c5RgTmKfdPb1RagM-CCR6x0zpMURBJSku8/edit?usp=sharing. You may also scroll down to the ‘Upcoming Webinar and Workshop’ portion of this newsletter to sign up.

3. Preparing for EOY – Validations and Expectation
We are approaching the time of year when schools should start preparing for End of Year (EOY). The proposed date to begin EOY processing is Tuesday, June 30. LEAs and Charters will once again have the option to run the EOY process on their instance. For now, the Perform EOY and Promote Students button has been turned off at the LEA level; however, Perform EOY Validation is available and we highly advise all LEAs/Charters to run the validations and clean-up all errors. Assistance with validation errors can be found at the bottom of the NC SIS website’s EOY page (http://www.nc-sis.org/EOY.html) under Articles on PowerSource. The webinar, ‘Preparing for EOY – Validations and Expectations,’ scheduled for Tuesday, May 19 at 9:00 a.m. is also being provided to assist in preparation of EOY. Please register at this link: https://attendee.gotowebinar.com/register/231248551407349249.

The End of Year User Guide is currently under review and has been removed from www.nc-sis.org. All other documents, QRDs, webinars and PowerSource files from EOY 2014 remain on the site for your convenience and reference. Please note, PowerSchool and its peripheral applications have been through major implementation changes during the past year; thus, these documents are not completely accurate for EOY 2015. As updates are made, notifications will be sent via NC SIS email. Please plan to attend the next UAB meeting on Thursday, April 16 for EOY updates (UAB registration link – https://attendee.gotowebinar.com/register/121991674?sessionid=abcRhlObsXBzg7L_grXu).

When performing EOY validation, if you have any issues or questions that are not addressed on www.ncsis.org or PowerSource (powersource.pearsonsystems.com), contact the Home Base Support Center by emailing homebase.incidents@its.nc.gov.

4. NCEdCloud IAM User Forum Calls
The NCEdCloud IAM User Forum Call schedule has been posted to the NC SIS website. Those who are interested in attending may access the schedule and login instructions from the NC SIS Home page (www.nc-sis.org) or by clicking on the following link: http://www.ncsis.org/Documents/communications/meetings/NCEdCloud_IAM_Call_Schedule.pdf.

5. RTA Update
The **Third Grade Student Read to Achieve (RTA) Status** was recently copied to a separate area in the PowerSchool database, an area not easily available through PowerSchool user interface. Copying this data allows LEAs to manage the RTA status as necessary and still retain the original data for future reporting.

NCDPI has developed and delivered an SQL4 report, *Read to Achieve – Student Listing*, which accesses and displays this preserved data, thus allowing the LEA to review the data and determine whether any data is missing.

This report list of students should match the list of students who were tagged with the “retention_reading” PowerSchool status after EOY last year. If some of these students are missing from the report list, i.e., students need to be added to the list, please use the newly developed template to import the data for these students into your system.

A sample template, a blank template and the instructions are attached to this communication. If you have any questions, please contact the Home Base Support Center at homebase.incidents@its.nc.gov.

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6. **OCR/CRDC – Status – Incident Data**

Dear OCR Coordinators,

Please review this message and forward to any applicable staff.

**Note:** *Schools and charters that opened during SY 2014-15 are exempt from the SY 2013-14 OCR collection process.*

PowerSchool – Updates and Pending Items

We are getting closer to closing the CRDC Part 1 and Part 2 in PowerSchool. As a reminder, the PowerSchool Submission End date is currently scheduled for April 10.

At this time, please be aware of the following updates and pending items to the PowerSchool CRDC Reports:

1. **The Incident data fix has been successfully applied to PowerSchool.** LEAs and Charters should now be able to run and review Incident counts in the PowerSchool CRDC Part 2 report.
2. **A fix for second semester Algebra course section counts and enrollment counts is pending.** This fix is being tested now.
3. **When a school level report is run, course data at the LEA level is removed from the report. This fix is pending.** This fix is being tested now.

Please continue to run, review and report any issues you may experience with these reports. The NC DPI anticipates that LEAs and Charters will be able to finalize / approve PowerSchool CRDC reports as early as next week. Please expect a notification by Monday, March 30, 2015 that will provide status on the testing efforts and pending successful implementation of items 2 and 3 above, confirmation of the PowerSchool CRDC Report Submission End date.

**Federal Submission Portal**
The Federal Submission Portal was scheduled to open March 25, 2015. The NC DPI has not yet received production access to the Federal system. Please be reminded that the NC DPI will not begin to submit data into the Federal Submission Portal until after the PowerSchool Submission End data for the CRDC Part 1 and Part 2. We anticipate providing a schedule shortly.

OCR Coordinators should expect an account to the Federal Submission Portal 2-3 business days after the portal opens. Staff should expect an email from the OCR Support Center from the following address: ‘CRDC@SANAMETRIX.COM’.

Correction to Previous Messages: Any LEAs or Charters who did not submit their contact information prior to February 3’ 2015 should contact Sanametrix at the address listed above for an account, rather than the NC DPI.

After the portal opens, support will be divided into two categories:
- Federal Submission Portal Functionality - Please contact CRDC@SANAMETRIX.COM
- Public School Data – Please contact homebase.incidents@its.nc.gov.

Please feel free to visit the following website for National information on the CRDC collection process. This site provides information regarding functional procedure in the Federal Submission Portal. Not all documents will be relevant to the NC Submission project: https://crdc.grads360.org/.

Please contact the Home Base Support Center with any questions or concerns you might have at homebase.incidents@its.nc.gov.

Sincerely,

Terra Lynne Dominguez
Data, Research and Federal Policy
terra.dominguez@dpi.nc.gov
[P] 919.807.3272

7. New and Updated Documents on the Web (Document dates are the dates the documents were either pulled for updating or initially planned, and not necessarily the date of completion.)
   a) Athletic Eligibility – Feb. 12, 2015
      http://www.nc-sis.org/Documents/student_info/PS_QRD_Athletic_Eligibility.pdf
   b) Creating Child Nutrition Manager Group and Role – January 13, 2015
   c) Scheduling Q & A Webinar – March 25, 2015
      http://www.nc-sis.org/recordings.html

8. Upcoming Training Webinars and Workshops
   a) Athletic Eligibility in PowerSchool
This webinar will demonstrate the new Athletic Eligibility functionality in PowerSchool. It will be recorded and posted to the [www.nc-sis.org](http://www.nc-sis.org) website. After registering, you will receive a confirmation email containing information about joining the webinar.

**Date, Time and Registration Link**
- Friday, June 5, 2015 – 9:30 a.m.
  [https://attendee.gotowebinar.com/register/6980163072792520706](https://attendee.gotowebinar.com/register/6980163072792520706)

**b) Elementary Scheduling Webinar**
This online session will show elementary schools how to create their 2014-15 master schedule on the 'Live' side and schedule students into classes.

**Date, Time and Registration Link**
- Friday, June 5, 2015 – 1:00 p.m. to 3:00 p.m.
  [https://attendee.gotowebinar.com/register/4559779539354931201](https://attendee.gotowebinar.com/register/4559779539354931201)

**c) PowerSchool Scheduling Q & A Webinar – (Removed June 5, 2015 date that was scheduled in error.)**
This webinar will not contain any presentation. It will be an open forum for attendees to ask their scheduling questions to a panel of DPI staff members.

**Dates, Times and Registration Links**
- Friday, June 12, 2015 – 1:00 p.m.
  [https://attendee.gotowebinar.com/rt/3633444291248373506](https://attendee.gotowebinar.com/rt/3633444291248373506)
- Wednesday, June 17, 2015 – 1:00 p.m.
  [https://attendee.gotowebinar.com/rt/3633444291248373506](https://attendee.gotowebinar.com/rt/3633444291248373506)
- Wednesday, June 24, 2015 – 1:00 p.m.
  [https://attendee.gotowebinar.com/rt/3633444291248373506](https://attendee.gotowebinar.com/rt/3633444291248373506)

**d) PowerSchool Scheduling Workshops**

1) **Build Workshops by Region**
Build Workshops are offered for schools utilizing the “Build and Load” Methodology. Sessions are hands-on working time. Session facilitators will assist schools with completing their master schedules to the extent time allows. Scheduling teams should have completed all steps in the Prepare to Build Workbook ([https://powersource.pearsonschoolsystems.com/article/6303?from=search](https://powersource.pearsonschoolsystems.com/article/6303?from=search)), including validating their build data if possible.

- **Region 1**
  - 04/13 thru 04/14 - Hertford County High School, 1500 W. First St. Ahoskie, NC 27910
    [https://www.timetosignup.com/powerschooltraining/form/6093](https://www.timetosignup.com/powerschooltraining/form/6093)
  - 04/15 thru 04/16 - CM Eppes Middle School (Pitt County Schools), 110 Elm street Greenville, NC 27858
    [https://www.timetosignup.com/powerschooltraining/form/6094](https://www.timetosignup.com/powerschooltraining/form/6094)

- **Region 2**
  - 04/20 thru 04/21 - Teachers Memorial (Lenoir County Schools) 500 Marcella Dr. Kinston, NC 28501
    [https://www.timetosignup.com/powerschooltraining/form/6099](https://www.timetosignup.com/powerschooltraining/form/6099)
• Region 3
  o 03/31 thru 04/01 - Franklin County BOE Building A
     53 West River Rd. Louisburg, NC 27549 - Closed
  o 03/31 thru 04/01 - Johnston County Schools West Campus Conference Center, 211 E. Rose St. Smithfield, NC 27577
     https://www.timetosignup.com/powerschooltraining/form/6089
  o 05/18 thru 05/19 - Northampton County Schools Central Services Annex
     320 Bagley Dr. Jackson, NC 27845
     https://www.timetosignup.com/powerschooltraining/form/6126
  o 05/20 thru 05/21 - Northampton County Schools Central Services Annex
     320 Bagley Dr. Jackson, NC 27845
     https://www.timetosignup.com/powerschooltraining/form/6127
• Region 4
  o 05/18 thru 05/19 - Cumberland County Educational Resource Center
     396 Elementary Dr. Fayetteville, NC 28301
     https://www.timetosignup.com/powerschooltraining/form/6123
  o 05/20 thru 05/21 - Moore County Schools
     5277 HWY 15-501 S Carthage, NC 28327
     https://www.timetosignup.com/powerschooltraining/form/6124
• Region 5
  o 04/13 thru 04/14 - Winston-Salem Forsyth County Schools
     475 Corporate Square Drive Winston-Salem, NC 27105
     https://www.timetosignup.com/powerschooltraining/form/6096
  o 04/15 thru 04/16 - Winston-Salem Forsyth County Schools
     475 Corporate Square Drive Winston-Salem, NC 27105
     https://www.timetosignup.com/powerschooltraining/form/6097
  o 05/4 thru 05/05 - Orange County Schools
     1914 New Hope Church Rd. Chapel Hill, NC 27514
     https://www.timetosignup.com/powerschooltraining/form/6114
  o 05/06 - 05/07 - Orange County Schools
     1914 New Hope Church Rd. Chapel Hill, NC 27514
     https://www.timetosignup.com/powerschooltraining/form/6115
• Region 6
  o 04/27 thru 04/28 - Union County Schools
     721 Brewer Dr. Monroe, NC 28112
     https://www.timetosignup.com/powerschooltraining/form/6105
- **Region 7**
  - 04/27 thru 04/28 - Mooresville Graded School District
    305 North Main Street Mooresville, NC 28115 - **Closed**

  - 04/29 thru 04/30 - Union County Schools
    721 Brewer Dr. Monroe, NC 28112
    [https://www.timetosignup.com/powerschooltraining/form/6106](https://www.timetosignup.com/powerschooltraining/form/6106)

  - 05/27 thru 05/28 - Stanly County BOE
    1000-4 North 1st St. Albemarle, NC 28001
    [https://www.timetosignup.com/powerschooltraining/form/6130](https://www.timetosignup.com/powerschooltraining/form/6130)

  - 05/27 thru 05/28 - Gaston County Schools
    240 8th Ave. Cramerton, NC 28032
    [https://www.timetosignup.com/powerschooltraining/form/6129](https://www.timetosignup.com/powerschooltraining/form/6129)

- **Region 8**
  - 04/20 thru 04/21 - Buncombe County Schools
    175 Bingham Rd Asheville, NC 28806
    [https://www.timetosignup.com/powerschooltraining/form/6102](https://www.timetosignup.com/powerschooltraining/form/6102)

  - 04/22 thru 04/23 - Buncombe County Schools
    175 Bingham Rd Asheville, NC 28806
    [https://www.timetosignup.com/powerschooltraining/form/6103](https://www.timetosignup.com/powerschooltraining/form/6103)

  - 05/04 thru 05/05 - Jackson County Schools
    398 Hospital Rd Sylva, NC 28779
    [https://www.timetosignup.com/powerschooltraining/form/6111](https://www.timetosignup.com/powerschooltraining/form/6111)

  - 05/06 thru 05/07 - Jackson County Schools
    398 Hospital Rd Sylva, NC 28779
    [https://www.timetosignup.com/powerschooltraining/form/6112](https://www.timetosignup.com/powerschooltraining/form/6112)

**PowerSchool Scheduling Workshops**

(2) **Load Only Workshops by Region**

Load Only Workshops are offered for schools utilizing the “Load Only” Methodology. Sessions are hands-on working time. Session facilitators will assist schools with loading their students and completing their schedules to the extent time allows. Scheduling teams should have completed all steps in the Load Process Workbook

([https://powersource.pearsonschoolsystems.com/article/6750?from=search](https://powersource.pearsonschoolsystems.com/article/6750?from=search)), ensuring that a complete, valid timetable is in place and the load data is validated, if possible.
- 04/17/2015 - Washington County Union School, 37 East Mill Pond Road Roper, North Carolina 27970 [https://www.timetosignup.com/powerschooltraining/form/6095]

- **Region 2**
  - 04/24/2015 - Teachers Memorial (Lenoir County Schools) 500 Marcella Dr. Kinston, NC 28501 [https://www.timetosignup.com/powerschooltraining/form/6101]
  - 05/15/2015 - New Hanover County Schools 2814 Carolina Beach Road Wilmington, NC 28412 [https://www.timetosignup.com/powerschooltraining/form/6119]

- **Region 3**
  - 04/02/2015 - Franklin county BOE Building A 53 West River Rd. Louisburg, NC 27549 - Closed
  - 04/02/2015 - Johnston County Schools West Campus Conference Center 211 E. Rose St. Smithfield, NC 27577 [https://www.timetosignup.com/powerschooltraining/form/6091]
  - 05/22/2015 - Northampton County Schools Central Services Annex 320 Bagley Dr. Jackson, NC 27845 [https://www.timetosignup.com/powerschooltraining/form/6128]

- **Region 4**
  - 05/22/2015 - Moore County Schools 5277 HWY 15-501 S Carthage, NC 28327 [https://www.timetosignup.com/powerschooltraining/form/6125]
  - 05/29/2015 - Richmond County Schools 118 Vance St. Hamlet, NC 28345 [https://www.timetosignup.com/powerschooltraining/form/6132]

- **Region 5**
  - 4/17/2015 - Winston-Salem Forsyth County Schools 475 Corporate Square Drive Winston-Salem, NC 27105 [https://www.timetosignup.com/powerschooltraining/form/6098]
  - 05/08/2015 - Orange County Schools 1914 New Hope Church Rd. Chapel Hill, NC 27514 [https://www.timetosignup.com/powerschooltraining/form/6116]

- **Region 6**
  - 05/01/2015 - Union County Schools 721 Brewer Dr. Monroe, NC 28112 [https://www.timetosignup.com/powerschooltraining/form/6107]

- **Region 7**
  - 05/01/2015 - Mooresville Graded School District 305 North Main Street Mooresville, NC 28115 [https://www.timetosignup.com/powerschooltraining/form/6110]
• Region 8
  o 04/24/2015 - Buncombe County Schools
    175 Bingham Rd Asheville, NC 28806
    https://www.timetosignup.com/powerschooltraining/form/6104
  o 5/8/2015 - Jackson County Schools
    398 Hospital Rd Sylva, NC 28779
    https://www.timetosignup.com/powerschooltraining/form/6113

e) Preparing for the CRDC
This hour and half webinar is intended for OCR coordinators, NC SIS coordinators and any staff who are involved in the Office of Civil Rights Data Collection (CRDC).

Dates, Times and Registration Link
  • Tuesday: Mar 31, 2015
  • Tuesday: Apr 02, 2015

Link: https://attendee.gotowebinar.com/rt/8878858025450231297

f) Scheduling Help Sessions
Scheduling Help Sessions are offered to schools that are having difficulty completing the scheduling process. Sessions are face-to-face at the NCDPI Building (301 N Wilmington St. Raleigh, NC) in Room 564. Schools will work with session facilitators to complete their schedules to the extent allowed by time. Sessions are scheduled for two days, but time of attendance will vary depending on degree of assistance required. Schools may register for one help session only to provide adequate availability for all schools. If after the initial signup period (thru 5/22) seats are available, they will be made available on a first come, first served basis.

Please register only one person for the workshop to represent the school. Up to 4 people per school may attend with this registration.

Dates, Times and Registration Link
  • June 1-2, 2015 – 9:00 a.m. – 4:00 p.m. each day
    https://www.timetosignup.com/powerschooltraining/form/6192
  • June 3-4, 2015 – 9:00 a.m. – 4:00 p.m. each day
    https://www.timetosignup.com/powerschooltraining/form/6193
  • June 8-9, 2015 – 9:00 a.m. – 4:00 p.m. each day
    https://www.timetosignup.com/powerschooltraining/form/6194
  • June 10-11, 2015 – 9:00 a.m. – 4:00 p.m. each day
    https://www.timetosignup.com/powerschooltraining/form/6195

g) Title III Applications Suite (LEP, W-APT, Immigrant, and LEPPD) in PowerSchool
This webinar will demonstrate the new functionality of the Title III Applications Suite (LEP, W-APT, Immigrant, and LEPPD) in PowerSchool and highlight pertinent policies regarding the collection Title III/ESL program.

Date, Time and Registration Link
  • Tuesday, April 14, 2015 - 10:00 a.m.
    https://attendee.gotowebinar.com/register/7822991512040641793
After registering, you will receive a confirmation email containing information about joining the webinar.

**Please note all registration information is subject to NC Public Records Law.**

For more information about NC SIS training and documentation, please visit our website at [http://www.nc-sis.org](http://www.nc-sis.org).

NC SIS

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