NC SIS Weekly Email Bulletin

The NC SIS Weekly Email Bulletin highlights issues and announcements that were communicated to users during the previous week. It also features late-breaking and recurring news about NC SIS (PowerSchool).

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1. PowerSchool Weekend Updates and Fixes
The following items will be promoted into PowerSchool this weekend. If you have any questions or concerns, please contact the Home Base Support Center at homebase.incidents@its.nc.gov.

1) Federal Plug-in
   a. CTE Concentrator Survey - Updating the completer course for some students and inserting records for others.

2) State Reporting
   a. CRDC Report – Updating to resolve issue with data view showing no results for discipline count in school-based CRDC – 2 Report.

3) Student Pages
   a. PowerSchool – 8 Student Contacts – Updating to resolve issue where new contacts could not be added when one or more contacts currently exist after the last update.

4) NC Athletic Eligibility
   a. Scholar Athlete Team Report – Updating GPA calculation to use the NC AE Un-Weighted method instead of the NC AE Weighted method.
   b. Updating the display GPA format to 3 decimal places.

2. Build & Load/Load Only Workshops
Initial registration for the Build and Load/Load Only Workshops has concluded. All additional registrations are on a first come first serve basis. If a session is full there will be no additional seats
offered in that session. Please keep in mind if you are hosting a session for us, you must still register to reserve your seat for that time.

At this time, LEAs can sign up one additional school for each type of workshop. Also, if an LEA would like to change their registration to attend a workshop outside their region, they may do so at this time. Registrations may be self-cancelled up to one week before the event.

Please continue to sign up only one person from each school. That single registration holds up to 4 seats for that school’s scheduling team to attend. Each member does not have to register independently.

Keep in mind, workshops with low registration numbers may be cancelled or combined.

Session information and signup links can be found here: https://docs.google.com/spreadsheets/d/1z8wZuu2G8cSRgTmKfdPb1RagM-CCR6x0zpMURBJSku8/edit?usp=sharing. You may also scroll down to the ‘Upcoming Webinar and Workshop’ portion of this newsletter to sign up.

3. 2014 – 2015 GDV Summer School and Mid-year/Early Grad Reviews

The annual data collection and review of high school graduate data known as the Graduate Data Verification Report (GDVR) is in progress. GDVR submissions within PowerSchool will begin April 15, 2015 and continue through June 25, 2015.

All 2014 high school summer graduates and 2015 mid-year / early graduates should be viewable now within PowerSchool, State Reports and the Graduate Data Verification Report (GDVR). Please verify if your LEA or school had any 2014 high school summer graduates or 2015 mid-year early graduates and update PowerSchool accordingly by April 14, 2015.

The following QRDs are provided to assist with GDVR:

- High School Summer Graduates
- High School Early/Mid-year Graduates

If you experience any problems or have questions, please contact the Home Base Support Center during regular business hours at homebase.incidents@its.nc.gov.

4. OCR/CRDC – Submission Status Update – Critical Fix This Weekend

Dear OCR Coordinators,

The NC DPI would like to express gratitude for your continued support regarding the 2014 State Level Civil Rights Data Collection (CRDC) Submission Project. As a reminder, beginning with the 2013-14 CRDC collection, the state will submit LEA and charter school data to the Office of Civil Rights (OCR) on behalf of all North Carolina public school districts. Please review this message and forward to any applicable staff.

Note: Schools and charters that opened during SY 2014-15 are exempt from the SY 2013-14 OCR collection process.
PowerSchool CRDC Report Status
The Submission End Date in PowerSchool for CRDC Part 1 and 2 has been extended to April 10, 2015, due to unexpected results from the reports.

At this time some LEAs have reported that the CRDC Part 2 is not displaying Incident data. A critical fix to this issue will be implemented this weekend.

We encourage all charters and LEAs to re-run the CRDC Part 1 and CRDC Part 2 at the LEA level as early as possible next week to allow enough time to investigate any possible discrepancies in the data.

If your LEA or charter CRDC data is accurate, once the PowerSchool reports have been re-run, please feel free to ‘Approve’ the reports. If at any point you are uncertain the data is accurate after the approval process, simply ‘Un-Approve’ prior to the April 10 PowerSchool Submission End Date.

Please contact the Home Base Support Center with any questions or concerns you might have at homebase.incidents@its.nc.gov.

Federal Submission Window
The OCR has announced a brief delay in the opening date of the Federal CRDC Submission Portal. The Portal was initially scheduled to open March 23, 2015. The new scheduled launch date is March 25, 2015.

OCR Coordinators should expect an email from the OCR support desk providing access to the Federal Submission Portal approximately 2-3 business days after the portal opens.

Please be reminded that the OCR will contact and provide accounts to OCR coordinators who submitted their contact information prior to February 3, 2015. Those who updated or submitted contact information after February 3, 2015 should contact Terra Dominguez at terra.dominguez@dpi.nc.gov for an account after March 30, 2015.

At this time, we ask that LEAs and charters refrain from adding any data to the Federal Submission Portal until the NC DPI notifies the state that the submission upload is complete. Please do familiarize yourself with the tool and create any additional accounts as needed.
More information will be provided in future notifications.

Your feedback has been important to the NC DPI and your contributions to this project to-date have been invaluable. Thank you for all you do for the students of North Carolina.

Sincerely,

Terra Lynne Dominguez
Data, Research and Federal Policy
terra.dominguez@dpi.nc.gov
[P] 919.807.3272

5. PowerSchool Group – School Nutrition Manager (Attachment)
Please read and forward to the appropriate staff the attached memorandum from Rosalyn Galloway, Director of Student Information Systems and Lynn Harvey, Chief of School Nutrition Services.

6. New and Updated Documents on the Web
   a) Scheduling Q & A Webinar – March 18, 2015
      http://www.nc-sis.org/recordings.html

7. Upcoming Training Webinars and Workshops
   a) Athletic Eligibility in PowerSchool - NEW
      This webinar will demonstrate the new Athletic Eligibility functionality in PowerSchool. It will be recorded and posted to the www.nc-sis.org website. After registering, you will receive a confirmation email containing information about joining the webinar.
      Date, Time and Registration Link
      • Friday, June 5, 2015 – 9:30 a.m.
        https://attendee.gotowebinar.com/register/6980163072792520706

   b) PowerSchool Scheduling Q & A Webinar – NEW DATES ADDED
      This webinar will not contain any presentation. It will be an open forum for attendees to ask their scheduling questions to a panel of DPI staff members.
      Dates, Times and Registration Links
      • Wednesday, March 25, 2015 – 1:00 p.m.
        https://www1.gotomeeting.com/register/866556920
      • Friday, June 12, 2015 – 1:00 p.m.
        https://attendee.gotowebinar.com/rt/3633444291248373506
      • Wednesday, June 17, 2015 – 1:00 p.m.
        https://attendee.gotowebinar.com/rt/3633444291248373506
      • Wednesday, June 24, 2015 – 1:00 p.m.
        https://attendee.gotowebinar.com/rt/3633444291248373506

   c) PowerSchool Scheduling Workshops
      (1) Build Workshops by Region
         Build Workshops are offered for schools utilizing the “Build and Load” Methodology. Sessions are hands-on working time. Session facilitators will assist schools with completing their master schedules to the extent time allows. Scheduling teams should have completed all steps in the Prepare to Build Workbook (https://powersource.pearsonschoolsystems.com/article/6303?from=search), including validating their build data if possible.
         • Region 1
           o 04/13 thru 04/14 - Hertford County High School,
             1500 W. First St. Ahoskie, NC 27910
             https://www.timetosignup.com/powerschooltraining/form/6093
- **Region 2**
  - 04/15 thru 04/16 - CM Eppes Middle School (Pitt County Schools), 110 Elm street Greenville, NC 27858  
    https://www.timetosignup.com/powerschooltraining/form/6094
  - 04/20 thru 04/21 - Teachers Memorial (Lenoir County Schools) 500 Marcella Dr. Kinston, NC 28501  
    https://www.timetosignup.com/powerschooltraining/form/6099
  - 04/22 thru 04/23 - Teachers Memorial (Lenoir County Schools) 500 Marcella Dr. Kinston, NC 28501  
    https://www.timetosignup.com/powerschooltraining/form/6100
  - 05/11 thru 05/12 - New Hanover County Schools 2814 Carolina Beach Road Wilmington, NC 28412  
    https://www.timetosignup.com/powerschooltraining/form/6117
  - 05/13 thru 05/14 - New Hanover County Schools 2814 Carolina Beach Road Wilmington, NC 28412  
    https://www.timetosignup.com/powerschooltraining/form/6118
- **Region 3**
  - 03/31 thru 04/01 - Franklin County BOE Building A 53 West River Rd. Louisburg, NC 27549  
    https://www.timetosignup.com/powerschooltraining/form/6090
  - 03/31 thru 04/01 - Johnston County Schools West Campus Conference Center, 211 E. Rose St. Smithfield, NC 27577  
    https://www.timetosignup.com/powerschooltraining/form/6089
  - 05/18 thru 05/19 - Northampton County Schools Central Services Annex 320 Bagley Dr. Jackson, NC 27845  
    https://www.timetosignup.com/powerschooltraining/form/6126
  - 05/20 thru 05/21 - Northampton County Schools Central Services Annex 320 Bagley Dr. Jackson, NC 27845  
    https://www.timetosignup.com/powerschooltraining/form/6127
- **Region 4**
  - 05/18 thru 05/19 - Cumberland County Educational Resource Center 396 Elementary Dr. Fayetteville, NC 28301  
    https://www.timetosignup.com/powerschooltraining/form/6123
  - 05/20 thru 05/21 - Moore County Schools 5277 HWY 15-501 S Carthage, NC 28327  
    https://www.timetosignup.com/powerschooltraining/form/6124
- **Region 5**
  - 04/13 thru 04/14 - Winston-Salem Forsyth County Schools 475 Corporate Square Drive Winston-Salem, NC 27105  
    https://www.timetosignup.com/powerschooltraining/form/6096
  - 04/15 thru 04/16 - Winston-Salem Forsyth County Schools 475 Corporate Square Drive Winston-Salem, NC 27105  
    https://www.timetosignup.com/powerschooltraining/form/6097
  - 05/4 thru 05/05 - Orange County Schools 1914 New Hope Church Rd. Chapel Hill, NC 27514  
    https://www.timetosignup.com/powerschooltraining/form/6114
- **Region 6**
  - 04/27 thru 04/28 - Union County Schools
    721 Brewer Dr. Monroe, NC 28112
    [https://www.timetosignup.com/powerschooltraining/form/6105](https://www.timetosignup.com/powerschooltraining/form/6105)
  - 04/29 thru 04/30 - Union County Schools
    721 Brewer Dr. Monroe, NC 28112
    [https://www.timetosignup.com/powerschooltraining/form/6106](https://www.timetosignup.com/powerschooltraining/form/6106)
  - 05/27 thru 05/28 - Stanly County BOE
    1000-4 North 1st St. Albemarle, NC 28001
    [https://www.timetosignup.com/powerschooltraining/form/6130](https://www.timetosignup.com/powerschooltraining/form/6130)
  - 05/27 thru 05/28 - Gaston County Schools
    240 8th Ave. Cramerton, NC 28032
    [https://www.timetosignup.com/powerschooltraining/form/6129](https://www.timetosignup.com/powerschooltraining/form/6129)

- **Region 7**
  - 04/27 thru 04/28 - Mooresville Graded School District
    305 North Main Street Mooresville, NC 28115
    [https://www.timetosignup.com/powerschooltraining/form/6108](https://www.timetosignup.com/powerschooltraining/form/6108)
  - 04/29 thru 04/30 - Mooresville Graded School District
    305 North Main Street Mooresville, NC 28115
    [https://www.timetosignup.com/powerschooltraining/form/6109](https://www.timetosignup.com/powerschooltraining/form/6109)
  - 05/11 thru 05/12 - Wilkes County Schools
    613 Cherry St. North Wilkesboro, NC 28659
    [https://www.timetosignup.com/powerschooltraining/form/6120](https://www.timetosignup.com/powerschooltraining/form/6120)
  - 05/13 thru 05/14 Wilkes County Schools
    613 Cherry St. North Wilkesboro, NC 28659

- **Region 8**
  - 04/20 thru 04/21 - Buncombe County Schools
    175 Bingham Rd Asehville, NC 28806
    [https://www.timetosignup.com/powerschooltraining/form/6102](https://www.timetosignup.com/powerschooltraining/form/6102)
  - 04/22 thru 04/23 - Buncombe County Schools
    175 Bingham Rd Asehville, NC 28806
    [https://www.timetosignup.com/powerschooltraining/form/6103](https://www.timetosignup.com/powerschooltraining/form/6103)
  - 05/04 thru 05/05 - Jackson County Schools
    398 Hospital Rd Sylva, NC 28779
    [https://www.timetosignup.com/powerschooltraining/form/6111](https://www.timetosignup.com/powerschooltraining/form/6111)
  - 05/06 thru 05/07 - Jackson County Schools
    398 Hospital Rd Sylva, NC 28779
    [https://www.timetosignup.com/powerschooltraining/form/6112](https://www.timetosignup.com/powerschooltraining/form/6112)

**PowerSchool Scheduling Workshops**

(2) **Load Only Workshops by Region**

Load Only Workshops are offered for schools utilizing the “Load Only” Methodology. Sessions are hands-on working time. Session facilitators will assist schools with loading their students and completing their schedules to the extent time allows. Scheduling teams should have completed all
steps in the Load Process Workbook (https://powersource.pearsonschoolsystems.com/article/6750?from=search), ensuring that a complete, valid timetable is in place and the load data is validated, if possible.

- **Region 1**
  - 04/17/2015 - Washington County Union School, 37 East Mill Pond Road Roper, North Carolina 27970
    https://www.timetosignup.com/powerschooltraining/form/6095

- **Region 2**
  - 04/24/2015 - Teachers Memorial (Lenoir County Schools)
    500 Marcella Dr. Kinston, NC 28501
    https://www.timetosignup.com/powerschooltraining/form/6101
  - 05/15/2015 - New Hanover County Schools
    2814 Carolina Beach Road Wilmington, NC 28412
    https://www.timetosignup.com/powerschooltraining/form/6119

- **Region 3**
  - 04/02/2015 - Franklin county BOE Building A
    53 West River Rd. Louisburg, NC 27549
    https://www.timetosignup.com/powerschooltraining/form/609
  - 04/02/2015 - Johnston County Schools West Campus Conference Center
    211 E. Rose St. Smithfield, NC 27577
    https://www.timetosignup.com/powerschooltraining/form/6091
  - 05/22/2015 - Northampton County Schools Central Services Annex
    320 Bagley Dr. Jackson, NC 27845
    https://www.timetosignup.com/powerschooltraining/form/6128

- **Region 4**
  - 05/22/2015 - Moore County Schools
    5277 HWY 15-501 S Carthage, NC 28327
    https://www.timetosignup.com/powerschooltraining/form/6125
  - 05/29/2015 - Richmond County Schools
    118 Vance St. Hamlet, NC 28345
    https://www.timetosignup.com/powerschooltraining/form/6132

- **Region 5**
  - 4/17/2015 - Winston-Salem Forsyth County Schools
    475 Corporate Square Drive Winston-Salem, NC 27105
    https://www.timetosignup.com/powerschooltraining/form/6098
  - 05/08/2015 - Orange County Schools
    1914 New Hope Church Rd. Chapel Hill, NC 27514
    https://www.timetosignup.com/powerschooltraining/form/6116

- **Region 6**
  - 05/01/2015 - Union County Schools
    721 Brewer Dr. Monroe, NC 28112
    https://www.timetosignup.com/powerschooltraining/form/6107
  - 05/29/2015 - Gaston County Schools
    240 8th Ave. Cramerton, NC 28032
    https://www.timetosignup.com/powerschooltraining/form/6131

- **Region 7**
d) Preparing for the CRDC
This hour and half webinar is intended for OCR coordinators, NC SIS coordinators and any staff who are involved in the Office of Civil Rights Data Collection (CRDC).

Dates, Times and Registration Link
- Tuesday: Mar 24, 2015
- Thursday: Mar 26, 2015
- Tuesday: Mar 31, 2015
- Tuesday: Apr 02, 2015

Link: https://attendee.gotowebinar.com/rt/8878858025450231297

e) Scheduling Help Sessions - NEW
Scheduling Help Sessions are offered to schools that are having difficulty completing the scheduling process. Sessions are face-to-face at the NCDPI Building (301 N Wilmington St. Raleigh, NC) in Room 564. Schools will work with session facilitators to complete their schedules to the extent allowed by time. Sessions are scheduled for two days, but time of attendance will vary depending on degree of assistance required. Schools may register for one help session only to provide adequate availability for all schools. If after the initial signup period (thru 5/22) seats are available, they will be made available on a first come, first served basis.

Please register only one person for the workshop to represent the school. Up to 4 people per school may attend with this registration.

Dates, Times and Registration Link
- June 1-2, 2015 – 9:00 a.m. – 4:00 p.m. each day
  https://www.timetosignup.com/powerschooltraining/form/6192
- June 3-4, 2015 – 9:00 a.m. – 4:00 p.m. each day
  https://www.timetosignup.com/powerschooltraining/form/6193
- June 8-9, 2015 – 9:00 a.m. – 4:00 p.m. each day
  https://www.timetosignup.com/powerschooltraining/form/6194
- June 10-11, 2015 – 9:00 a.m. – 4:00 p.m. each day
  https://www.timetosignup.com/powerschooltraining/form/6195
f) **Title III Applications Suite (LEP, W-APT, Immigrant, and LEPPD) in PowerSchool - NEW**

This webinar will demonstrate the new functionality of the Title III Applications Suite (LEP, W-APT, Immigrant, and LEPPD) in PowerSchool and highlight pertinent policies regarding the collection Title III/ESL program.

**Date, Time and Registration Link**

- Tuesday, April 14, 2015 - 10:00 a.m.
  - [https://attendee.gotowebinar.com/register/7822991512040641793](https://attendee.gotowebinar.com/register/7822991512040641793)

After registering, you will receive a confirmation email containing information about joining the webinar.

**Please note all registration information is subject to NC Public Records Law.**

For more information about NC SIS training and documentation, please visit our website at [http://www.nc-sis.org.](http://www.nc-sis.org.)

NC SIS

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