



March 17, 2017

# Digital Teaching and Learning

ACADEMIC AND DIGITAL LEARNING



## NC SIS Weekly Email Bulletin

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### Friday Night Restart Begins Tonight at 8:00 PM

An issue was discovered with the CRDC collection as it pertains to student counts and AP courses. As part of the Friday night restarts, PowerSchool will implement a fix to address this issue. Server restarts will begin at 8 p.m., tonight and continue through the normal cycle. Systems will be restored prior to 8 a.m., Saturday morning.



## DIT Linux Patching on UID Servers - Saturday, March 18, 2017

The NC Department of Information Technology will be performing their monthly Linux services patching, including the Student and Staff UID servers, this Saturday, March 18, 2017, between 4:00 a.m. and 9:00 am. The Staff and Student UID systems will be unavailable during this time. Therefore, please do not enroll, transfer and/or update student demographic information in PowerSchool during this period.



## PowerTeacher Pro Implementation Plan

Over the past two months, a group of representatives from various parts of the state worked together to develop an implementation plan for the release of PowerTeacher Pro. You may access the full plan [here](#).

In addition to the development of the implementation plan, we recently administered a statewide survey regarding participation in Cohort I of the PowerTeacher Pro release. This first Cohort will be rolling out PowerTeacher Pro at the start of the 2017-18 school year and will soon begin receiving targeted professional development and technical assistance. If you have any questions about the implementation plan or the rollout of PowerTeacher Pro, please contact Hunter Huffman at 919-807-3633 or [hunter.huffman@dpi.nc.gov](mailto:hunter.huffman@dpi.nc.gov).

## Exempt Flag for Math I

An exempt flag for Math I has been added to PowerSchool. The flag is located on the NC Information --> DPI Academic Page. The Math I Exempt flag will be used for students who are exempt from Math I pursuant legislative mandate GS115C-81(b) which allows for students with a Specific Learning Disability in math to be exempted from Math I as a graduation requirement if their learning disability prevents them from mastering Math I. Implementing this flag in PowerSchool provides an easier way of tracking and monitoring the usage of this exemption for reporting purposes.



# PowerSchool

## PowerScheduler Regional Working Sessions (Build & Load, Load Only)

\*\*Please note, all registration information is subject to North Carolina Public Records Law.

Attendees must be an employee of a North Carolina public school. Management companies and its employees are not permitted to attend.

The “Build and Load” session is designed for schools building a master schedule using PowerScheduler. Prior to attending this session, schools MUST complete at minimum, steps A-H in the [“PowerScheduler: Prepare to Build”](#) workbook. Having the build data validated and errors cleared before attending is recommended. Schools will work with their scheduling teams to complete the build and load processes to the extent that time allows.

The “Load Only” session is designed for schools planning to copy their master schedule, and loading students into courses. Prior to attending this session, schools MUST complete at minimum, steps A-G in the [“PowerScheduler: Load Process”](#). Schools will work with their scheduling teams to complete the load processes to the extent that time allows.

These workshops are not intended to be a training session. They are hands-on work sessions; schools should plan to send all personnel needed to complete the build and load processes and/or load processes. Up to 4 people per school may attend.

Only the LEA/Charter SIS Coordinator or designee may register their schools for sessions. Note, only 1 school per LEA may sign up per regional “Build and Load” and “Load Only” sessions. For example, an LEA may send up to three schools per week (one school Monday-Tuesday Build and Load, one school Wednesday for Load Only, and one school Thursday-Friday Build and Load). It is only necessary to create one registration for each school - not one for each person that may attend. Each registration allows 4 people from that school to attend.

Attendees are to bring a laptop to each session and make sure that the latest PowerScheduler Engine is Loaded before coming to the session.

\*\*Please note, NCDPI has the right to combine sessions if not enough attendees register.

Sessions run 9 a.m. - 4 p.m. each day with lunch on your own.

Sessions will be held at:

<b>Location</b>	<b>Build &amp; Load</b>	<b>Load</b>	<b>Build &amp; Load</b>
<b>Randolph County Schools</b> System Media Lab 2222-C South Fayetteville St. Asheboro, NC 27205	April 24 - 25, 2017	April 26, 2017	April 27 - 28, 2017
<b>Union County Schools</b> Technology Department 721 Brewer Dr, Monroe, NC 28112	April 24 - 25, 2017	April 26, 2017	April 27 - 28, 2017
<b>NC Dept. of Public Instruction</b> 301 N. Wilmington St. Raleigh, NC 27601 Room 504	May 1 - 2, 2017	May 3, 2017	May 4 - 5, 2017
<b>Beaufort County Schools</b> Ed Tech Center 820 North Bridge Street, Washington, NC 27889	May 1 - 2, 2017	May 3, 2017	May 4 - 5, 2017
<b>New Hanover County Schools</b> Board of Education Center 1805 S. 13th Street Wilmington, NC 28401	May 8 - 9, 2017	May 10, 2017	May 11 - 12, 2017
<b>Buncombe County Schools</b> Central Office 175 Bingham Road, Asheville, NC 28806	May 8 - 9, 2017	May 10, 2017	May 11 - 12, 2017
<b>Lenoir County Schools</b> Teachers Memorial 500 Marcella Drive Kinston, NC 28501	May 15 - 16, 2017	May 17, 2017	May 18 - 19, 2017
<b>Watauga County Schools</b> Watauga High School 300 Pioneer Drive Boone, NC 28607 Room 2202	May 15 - 16, 2017	May 17, 2017	May 18 - 19, 2017

To register, please click [HERE](#). Registration closes April 3, 2017.

If you have any additional questions, please email Tiffany Kinney at [tiffany.kinney@dpi.nc.gov](mailto:tiffany.kinney@dpi.nc.gov), Cami Narron at [camnarron@dpi.nc.gov](mailto:camnarron@dpi.nc.gov), and/or Jackie Utter at [jacqueline.utter@dpi.nc.gov](mailto:jacqueline.utter@dpi.nc.gov).

Thank you,  
Home Base Professional Learning Team

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## OCR/CRDC Data Submission Review Update 3

20170317\_OCR\_CRDC\_data submission review update 3

Dear OCR Coordinators,

Please forward this email to other staff as appropriate. Note: Those LEAs and schools that were not open in the school year 2015-16 are not required to participate in this collection.

**NOTE: Do not begin the certification process at this time.**

The NC DPI has corrected some of the errors that were generated in the Federal Submission Portal upon upload.

To see LEA and School Errors and Warnings, click the Reports Link at the top right of the Federal Submission Portal home page. Navigate to the Error Resolution Report for Advanced Users report and click Download Error Resolution Report.

Below is a list of errors by Module title and Error Number (as displayed in the Error Resolution Report for Advanced Users) that have been corrected at the state level:

### Errors Generated from the Federal Submission Portal

Module Title	Error Number(s)	Total Errors (11,046)
Chronic Absenteeism & Retention	ERR3, ERR4	2330
SAT/ACT & Advanced Placement (AP) Exams	ERR3, ERR4	709
Student Discipline (Suspension, Expulsion, Corporal Punishment)	ERR9205, ERR9010	635
No Module Title	ERRF202, ERRF203	3832
		<b>7506</b>

### Additional items corrected with the data upload

Note: These additional items reported did not create errors in the Federal Submission Portal.

- All Charters were indicated as Magnet schools.
- For those schools who have data populating from the Athletics Module of PowerSchool, 'Yes is now indicated in the Interscholastic Athletics table.
- Student Chronic Absenteeism subgroup counts have been corrected.
- ACT/SAT by subgroup counts have been corrected.
- Days missed for OSS counts by subgroup have been corrected.

### Items that must be resolved by the PowerSchool vendor prior to certification

Items that require fixes to PowerSchool also require the CRDC Preview reports to be re-run. The solution will be implemented in PowerSchool beginning at 8 p.m. this evening. The PowerSchool CRDC Part 1 re-run will be completed during this weekend by the vendor.

The NC DPI will notify the state once these corrections are made and the data has been uploaded to the Federal Submission Portal.

- AP enrollment counts in Math, Science and Other categories are counting courses based on SY 13-14 and SY 15-16 course mapping logic.

### Items resolved the week of 3/10/2017

Note: The items below did not create errors in the Federal Submission Portal.

- The Justice Facility table in the Federal Submission portal has been flagged as 'not required' for all LEAs and Charters except for the Department of Juvenile Justice. The data has been removed from this table in the Federal Portal.
- Two elements in the EXPD table were either misaligned or missed:

Number of personnel Support Services Staff funded with FEDERAL, STATE, and LOCAL funds and the amount of salary expenditures

School Administration Staff funded with FEDERAL, STATE, and LOCAL funds and the amount of salary expenditures

- There was a bug in the system that was impacting the percentage completed in the STAF table. This has been resolved by Partner Support.

Questions pertaining to this message may be addressed to Terra Dominguez.

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### New Documents on the Web



The following documents have been added or updated on the NC SIS website.

[Course Title Changes - LEA](#)

[CTE CCP Generic Cluster Course Codes](#)

[NonCAA Codes Inactivated in 2018-19](#)

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### NCDPI's Technology Support Center's Knowledge Base

LEA/Charter School coordinators, data managers and staff that use or support the Home Base suite of tools can access the Technology Support Center's Knowledge Base. Inside is an extensive library of resources available to users 24/7.



Our knowledge base includes:

- Knowledge Base Articles, 'How To' Guides
- FAQ's, Quick Reference Documents
- Tips, Hints and More!
- Links to other support resources - e.g. NC-SIS webpage and PowerSource

Users can request access at: <http://servicedesk.ncdpi.wikispaces.net/home>

Knowledge Base Quick Reference Doc at: <http://bit.ly/HomeBaseKB>

**Check back often - New resources added regularly!**

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## 2017 NC SIS Training Calendar

The [2017 Training Calendar for PowerSchool](#) related training is available on the [NC SIS website](#). To access the calendar, users may click on "Training" located on the blue menu bar and select "Calendar". If you are unable to view the calendar on your first attempt, either refresh the page, clear cache and cookies from the browser and then re-open it, or open the calendar in a different browser.



Training sessions and dates are listed below. Please visit this calendar often for additional training sessions and updates.

### PowerSchool Student Cross-LEA Enrollment (Date changed to March 23)

This webinar demonstrates how PowerSchool will soon be able to accommodate students taking classes in an LEA other than their base LEA with the implementation of PowerSchool Student Cross-LEA Enrollment.

Targeted Audience:

- Schools that will have students enroll outside their LEA for a class, including, but not limited to NCVPS

Topics Covered:

- How to enroll a student in a class in another LEA
- Reports available at the home school
- Grades and attendance
- Student Wait-List
- Direct Enrollment in NCVPS Summer School

### **Date/Time**

March 23, 2017 - **New Date**

1:00 PM - 3:00 PM

Registration URL:

<https://attendee.gotowebinar.com/register/8188750667953617409>

### PowerSchool New Charter Setup Q & A Webinar (Date changed to March 23, time changed to 11 AM - 12 PM)

This webinar will address new charter school setup for the 2017-2018 school year. It will cover what information needs to be collected and completed before attending training at DPI. Time will be given for questions.

### **Dates/Times**

March 23, 2017

11:00 AM. - 12:00 PM

Invite will come from within NCDPI.

April 19, 2017

2:00 PM - 3 PM

Registration URL:

<https://attendee.gotowebinar.com/register/1810443032407775235>

#### Pre-Scheduling Q & A

This webinar will not contain any presentations. It will be an open forum for attendees to ask their scheduling questions to a panel of DPI staff members. Once the date is confirmed for this webinar, users will be notified via GovDelivery.

#### Date/Time

March 23, 2017

10:00 AM - 11:00 AM

Registration URL:

<https://attendee.gotowebinar.com/register/4458145098346951170>

#### PowerSchool New Charter Training

ATTENDEES MUST BE AN EMPLOYEE OF THE SCHOOL AND NOT A MANAGEMENT COMPANY.

This is a three and a half day workshop to walk new charter school users through the process of setting up their school for the new year. This session will include, but is not limited to:

- Logging into PowerSchool
- Navigating the system
- Enrolling students
- Withdrawing students
- Adding teachers/staff
- Creating the master schedule
- Scheduling students and teachers to classes

#### Dates/Times

May 23 - May 26, 2017

9:00 AM - 4:00 PM (Tues. - Thurs)

9:00 AM - 12:00 PM (Fri.)

Registration URL:

<http://bit.ly/PSNewCharter17-18>

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Remember to visit the [NC SIS website](#) for additional information including webinars and training documentation.

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