



## NC SIS Weekly Email Bulletin

This NC SIS Weekly Email Bulletin highlights issues and announcements that were communicated to users last week. It also features late-breaking and recurring news about NC SIS (PowerSchool).

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### **1. PowerSchool Weekend Updates and Fixes**

The following item will be promoted into PowerSchool this weekend. If you have any questions or concerns, please contact the Home Base Support Center at [homebase.incidents@its.nc.gov](mailto:homebase.incidents@its.nc.gov).

- A. Staff Pages
  - Updating Staff Security Settings to resolve an issue with the NC Custom Security Option to prevent users from assigning other users to a higher security level group than their own.
- B. Federal Plug In for Immigrant
  - Updating Counts, Search and Roster pages to show LEA Code and School Number correctly for LEAs that start with zero.
- C. NC ACCESS Management
  - Updating Discrepancy Records Page to actually display the records for review and exporting.
- D. NC ACCESS Administration
  - Adding Clear Import Tables button for imports, correcting Import Template tab so it will load correctly, and updating Access Import process (updating or adding various fields).
- E. NC LEP Administration
  - Updating Annual Measurable Achievement Objectives (AMAOs) report logic to properly report the Comprehensive Objective Composite (COC) data.
- F. NC sqlReports
  - Adding four new sqlReports.

- Condensed LEP Roster – this report provides students’ LEP status based on current enrollment.
- LEP Roster – this report mimics the CFDC Roster Export that includes all statuses and only active students. This report should be utilized for 3<sup>rd</sup> party vendors.
- MFLEPS - Monitored Former Limited English Proficiency Students Year 1 and Year2.
- Student Testing Score Roster – Most recent ACCESS test results based on current student enrollment.

## 2. Reminder: NC 10-Point Grade Scale

NCDPI will begin implementing the NC 10-point grade scale required for High Schools for the 2015-2016 school year, beginning with those who are already in session. Year-round schools already in session do not have to wait for the new grade scale to be implemented before setting up the gradebooks and posting grades in PowerTeacher gradebook.

Once the grade scale has been implemented (named **NC 10-Point Scale**), LEAs must modify the applicable courses and/or sections to assign the grade scale. **NC 10-Point Scale** will then be reflected in PowerTeacher Gradebook after these changes have been completed.

Please contact the Home Base support center via email to [homebase.incidents@dpi.nc.gov](mailto:homebase.incidents@dpi.nc.gov) if you need assistance or if you have any questions.

## 3. Links to Canvas Webinars Held July 28 and 30

Instructure, the vendor for Canvas, hosted several webinars pertaining to Canvas on Tuesday, July 28 and Thursday, July 30. These webinars were recorded and can be accessed by clicking on the following links. You may also visit our Recorded Refreshers page (<http://www.nc-sis.org/recordings.html>) and locate Canvas Webinars for viewing.

Session Title	Date	Recording Link
Collaboration & Sharing in Commons	Tues July 28	<a href="https://instructure.adobeconnect.com/p4hbzw7n6fe/">https://instructure.adobeconnect.com/p4hbzw7n6fe/</a>
Collaboration & Sharing in Commons	Thurs July 30	<a href="https://instructure.adobeconnect.com/p670efox27r/">https://instructure.adobeconnect.com/p670efox27r/</a>
Adopting Canvas for School Administrators	Tues July 28	<a href="https://instructure.adobeconnect.com/p1l4a5qozr4/">https://instructure.adobeconnect.com/p1l4a5qozr4/</a>
Adopting Canvas for School Administrators	Thurs July 30	<a href="https://instructure.adobeconnect.com/p93kvkcfogc/">https://instructure.adobeconnect.com/p93kvkcfogc/</a>
Strategies for Train the Trainer	Tues July 28	<a href="https://instructure.adobeconnect.com/p4uswv1at3u/">https://instructure.adobeconnect.com/p4uswv1at3u/</a>
Strategies for Train the Trainer	Thurs July 30	<a href="https://instructure.adobeconnect.com/p3wrv46keca/">https://instructure.adobeconnect.com/p3wrv46keca/</a>
Adoption and Roll Out Strategies	Tues July 28	<a href="https://instructure.adobeconnect.com/p7jkc3ht8e/">https://instructure.adobeconnect.com/p7jkc3ht8e/</a>
Adoption and Roll Out Strategies	Thurs July 30	<a href="https://instructure.adobeconnect.com/p4p4qlxdk9c/">https://instructure.adobeconnect.com/p4p4qlxdk9c/</a>

## 4. Next Home Base Maintenance Weekend – August 7 - 10

The next Home Base maintenance weekend is scheduled for Friday, August 7 through Monday, August 10. The system will shut down Friday at 5 p.m. Once maintenance is completed a message will be sent to notify users that the system is up and available for use.

Home Base will be returned to service no later than 6 a.m., Monday morning. If a delay in bringing up the system should occur, users will be notified via NC SIS email.

### **5. Home Base Summer Conference**

The Home Base Summer Conference has been postponed for a later date. No official date has been set but once confirmed, we will communicate that date as soon as possible.

We apologize for any inconvenience this change in plans may have caused and thank you for your patience.

### **6. OCR/CRDC – Federal Submission Portal Closes August 7, 2015**

Dear OCR Coordinators,

The CRDC Federal Submission Portal closes Friday, August 7, 2015. If you have not certified your data already, you have five business days to complete the submission.

LEA and Charter Schools will continue to receive messages from the Federal Government indicating the approximate percentage of the collection completed. Messages from the Federal Government are sent to the OCR Coordinator contact as well as the Superintendent.

To complete the submission, designated staff must log into the Federal Submission Portal to certify the collection. Please be reminded that all LEAs and Charter Schools must add Teacher Absenteeism data and resolve all errors in order to certify. For tips on adding Teacher Absenteeism data, please refer to the final OCR Status presentation (slides 120-125) located at: <http://www.nc-sis.org/presentations.html>.

Federal Resources for the CRDC are located at: <https://crdc.grads360.org/#program>. From this link you will find:

- How to Add new Users
- CRDC Survey Tool User Guide (functional guide for the system)
- LEA-Level Table Layout
- All Schools Table Layout

If, as the OCR contact, you have not received an account to the Federal Submission Portal, please contact Partner Support at (844) 338-2732 or [CRDC@SANAMETRIX.COM](mailto:CRDC@SANAMETRIX.COM).

Please feel free to contact Terra Dominguez at [terra.dominguez@dpi.nc.gov](mailto:terra.dominguez@dpi.nc.gov) with any questions or concerns you might have.

*Terra Lynne Dominguez*  
Data, Research and Federal Policy  
Functional System Analyst  
CEDARS LDS Administrator  
SEA OCR Coordinator  
Lean Six Sigma Green Belt

[terra.dominquez@dpi.nc.gov](mailto:terra.dominquez@dpi.nc.gov)  
[P] 919.807.3272

## **7. New Information on the Website**

- a) 2015 Post EOY Start of School Recording  
<http://www.nc-sis.org/eoy.html>
- b) Canvas Webinar Recordings  
<http://www.nc-sis.org/recordings.html>

## **8. Upcoming Training Webinars and Workshops**

### **a) Athletic Eligibility in PowerSchool**

This webinar will demonstrate the new Athletic Eligibility functionality in PowerSchool. It will be recorded and posted to the [www.nc-sis.org](http://www.nc-sis.org) website. After registering, you will receive a confirmation email containing information about joining the webinar.

#### Date, Time and Registration Link

- Thursday, August 13, 2015 – 1:00 p.m. – 3:00 p.m.  
<https://attendee.gotowebinar.com/register/4181973051087292674>

### **b) New Charter Training**

This is a 4 day workshop to walk new users through the process of setting up their school for the new year. This session will include, but is not limited to:

- Logging in & navigating PowerSchool
- Enrolling students
- Withdrawing students
- Adding Teachers/Staff
- Creating the master schedule
- Scheduling students and teachers to classes
- Completing school setup items

#### Dates, Times and Registration Links:

- August 3-6: <https://www.timetosignup.com/powerschooltraining/form/6302>

Classes will be held at NCDPI in Raleigh. Class times will be from 9:00 am to 4:00 pm. Lunch will be on your own.

### **c) New Coordinator Training**

This workshop is geared to new PowerSchool coordinators who have not attended the 5 day IPT certification training or the 8 day District certification training. This 2 day session will give new coordinators training on some of the topics provided in those Pearson trainings. This is NOT an extension of those training sessions.

#### Dates, Times and Registration Links

- August 13-14: <https://www.timetosignup.com/powerschooltraining/form/6307>

Classes will be held at NCDPI in Raleigh. Class times will be from 9:00 am to 4:00 pm. Lunch will be on your own.

#### **d) New User Training**

This is a 4 day workshop designed to train new users on the day-to-day processes of using PowerSchool.

This session will include, but is not limited to:

- Logging in to PowerSchool
- Navigating the system
- Enrolling students
- Withdrawing students
- Attendance
- Adding Teachers/Staff
- Adding or changing course sections
- Scheduling students and teachers to classes
- PMR Overview
- SAR Overview
- RP (Retentions/Promotions) Overview

#### Dates and Registration Link

- August 17-20: <https://www.timetosignup.com/powerschooltraining/form/6303>
- September 14-17: <https://www.timetosignup.com/powerschooltraining/form/6304>

Classes will be held at NCDPI in Raleigh. Class times will be from 9:00 am to 4:00 pm. Lunch will be on your own.

#### **e) PowerSchool Scheduling Q & A Webinar**

This webinar will not contain any presentation. It will be an open forum for attendees to ask their scheduling questions to a panel of DPI staff members.

#### Dates, Times and Registration Links

- Friday, August 7, 2015 – 1:00 p.m.  
<https://attendee.gotowebinar.com/register/2618284997459576322>
- Wednesday, August 12, 2015 – 1:00 p.m.  
<https://attendee.gotowebinar.com/register/239504784905751554>

Please visit the NC SIS website ([www.nc-sis.org](http://www.nc-sis.org)) for additional information including webinars and training documentation.

NC SIS

NC Department of Public Instruction  
Education Building, Room 320  
301 North Wilmington Street  
Raleigh, NC 27601

919-807-3190 Office

919-807-3421 Fax

email: [ncsis@dpi.nc.gov](mailto:ncsis@dpi.nc.gov)