NC SIS Weekly Email Bulletin

The NC SIS Weekly Email Bulletin highlights issues and announcements that were communicated to users during the previous week. It also features late-breaking and recurring news about NC SIS and the PowerSchool project.

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1. PowerSchool Weekend Updates and Fixes

The following items will be promoted into PowerSchool this weekend. If you have any questions or concerns, please contact the Home Base Support Center at homebase.incidents@its.nc.gov.

a) CTE Concentrator Survey
   - Adding School Year filter to Home page
   - Making year 2012 – 2013 records read only
   - Changing calculation to determine Question 8’s visibility

*Please see the attached letter sent to CTE Administrators from Rhonda Welfare.

b) NEW! Immigrant
   - New Immigrant pages will be loaded this weekend; HOWEVER, these pages are NOT to be used at this time. Immigrant relies on LEP/WAPT which will not be loaded until next week. User documentation is being finalized and a webinar is being scheduled.

c) Staff Pages
• **Staff Role** - Updating the page so it returns to the correct staff person after saving a current record or adding a new staff record.

• **Staff Vehicle** - Updating the page so it returns to the correct staff person after saving a current record or adding a new staff record.

**d) Grad Plans**

• Fixing the link so LEAs are able to add their local plans.

**e) Athletic Eligibility (AE) Code – Management Update**

• Clearing and updating the AE code lists so the Enterprise Controller will be correct.

• Clearing the AE code lists in all Production PowerSchool instances.

• Updating the AE custom pages with the corrected versions.

• Augmenting the initial code list import as needed to add/change values.

**2. 2015 Home Base Symposium Update**

Register now for the 2015 Home Base Symposium scheduled for February 23 – 25, 2015 at the Sheraton/Koury Convention Center in Greensboro, NC. Online registration is available at [http://www.nc-sis.org/symposium15.html](http://www.nc-sis.org/symposium15.html). Please make every effort to register online and print your registration form from the site for sending along with your check to NCDPI Cash Collections, 6336 Mail Service Center, Raleigh, NC 27699-6336. If you experience any problems while registering, you may contact Yolanda Wilson at yolanda.wilson@dpi.nc.gov.

Sneak peeks into new tools, upcoming functionality and resources for all Home Base products, including PowerSchool, Schoolnet, Open Class and Professional Development will be offered. Yes, this symposium encompasses more than just PowerSchool training; so hurry and save by getting your registration payment and form postmarked prior to the normal registration deadline!

The fee for normal registrations postmarked by **January 31, 2015 is $115**. Fees for late registrations postmarked on or after **February 1, 2015** and onsite registrations are **$250**. Please note that we can only accept checks – credit cards and cash are not acceptable.

A block of rooms for symposium guests have been reserved at the Sheraton Hotel. Reservations must be booked by **January 22, 2015** to capitalize on the special rate of **$154.46 (taxes included)**. Hotel forms may be retrieved from the NC SIS website’s Symposium page: [http://www.nc-sis.org/symposium15.html](http://www.nc-sis.org/symposium15.html). Complete and send the form to the Sheraton Greensboro Hotel at Four Seasons, 3121 High Point Rd., Greensboro, NC 27407 or fax to 336-323-4876.

**3. Grad Plan Phase 2 Screen**

Some LEAs have reported issues with the Grad Plan Phase 2 Screen missing data. LEAs may resolve this issue by completing the following process:
Click on System → Special Operations → Rebuild Custom Page Links (no other options needed)

For questions or further assistance with correcting this issue, please contact the Home Base Support Center at homebase.incidents@its.nc.gov.

4. Call for UAB Agenda Items

The next NC SIS User Advisory Board meeting will be held Thursday, January 15 from 10:00 a.m. – 12:00 p.m. Please submit all agenda items to Helena Coston, helena.coston@dpi.nc.gov by Monday, January 12. We will be limiting the agenda items covered during the UAB meetings to a total of five due to time constraints. We will inform you if we are unable to cover your item during the meeting.

New links have been posted for the UAB and CCB meetings. Please click on the links below to register. Once registered, your registration will be good for all meetings scheduled through June 18. We encourage all attendees to register even if you plan to attend in person.

UAB Meetings: https://www1.gotomeeting.com/register/870005865

CCB Meetings: https://www1.gotomeeting.com/register/471976017

5. Section Numbers for Course Codes in a School Year

Section numbers for course codes cannot be repeated in a current school year even when the course is being taught to completion in different terms within the year. For example: If course code 993590 is assigned to Section 1 in the 1st nine weeks term, then Section 1 cannot be used for this same course code in any other term in the current school year. A different section number must be used to show that this course is a new class in a different term of the current school year.

PowerSchool should prevent the repeated use of section numbers for course codes; however, at this time there appears to be a bug with the functionality. Pearson has been informed of this issue and we anticipate a resolution soon. Once the resolution is in place, users will be notified via NC SIS email.

If you have questions or need further clarification pertaining to this request, please contact our Home Base Support Center at homebase.incidents@its.nc.gov.

6. New and Updated Information on the Web (Dates shown beside updated documents are the dates the documents were pulled for updating not the post date.)

a) DPI Employee Cleanup for SAR-2 Exception – 10/24/2014

b) Dropping Courses from Student Schedules – 10/07/2014
7. Upcoming Training Webinars and Workshops

a) Athletic Eligibility Training Webinar
This webinar will demonstrate the new Athletic Eligibility functionality in PowerSchool. The webinar will be recorded and posted to the www.nc-sis.org website.

Date and Time
- Wednesday, January 14, 2015 (1 p.m. – 3 p.m.)
  Registration Link: https://www1.gotomeeting.com/register/901401712

b) Grad Plans – Phase II
This webinar will review the new functionality of the second phase of the graduation planner module for NC. The webinar will be recorded and posted to the www.nc-sis.org website.

Date and Time
- Thursday, January 15, 2015 (1 p.m. – 2:30 p.m.)
  Registration Link: https://www1.gotomeeting.com/register/359753121

c) Mid-year Graduates in PowerSchool Webinar
This webinar will discuss the process for handling records of students graduating mid-year.

Dates, Times and Registration Links
- Tue, January 13, 2015 @ 9 a.m.
  - https://www1.gotomeeting.com/register/444470360

d) Office of Civil Rights Data Collection (OCR/CRDC)
This hour and half webinar is intended for OCR Coordinators, NC SIS Coordinators and any staff who are involved in the Office of Civil Rights Data Collection (CRDC).

Dates and Times
- Tuesday, January 20, 2015 @ 1 p.m.
  Registration link: https://www1.gotomeeting.com/register/719879681

e) PowerSchool New Coordinator Training Workshop
This workshop is geared to new PowerSchool coordinators who have not attended the 5 day IPT certification training or the 8 day District certification training.

Dates and Times
- January 12 – 13, 2015
January 15 – 16, 2015
Registration link: http://www.timetosignup.com/powerschooltraining/folder/2160/

f) PowerSchool Scheduling Q & A Webinar
This webinar will not contain any presentations. It will be an open forum for attendees to ask their scheduling questions to a panel of DPI staff members.

Dates, Times and Registration Links

- Monday, Jan. 26, 2015  9:00 a.m.  
  https://www1.gotomeeting.com/register/698931216

- Monday, Feb. 2, 2015  9:00 a.m.  
  https://www1.gotomeeting.com/register/823665529

- Monday, Feb 9, 2015  9:00 a.m.  
  https://www1.gotomeeting.com/register/851952321

- Monday, Feb 9, 2015  1:00 p.m.  
  https://www1.gotomeeting.com/register/881559112

- Wednesday, Feb 11, 2015  1:00 p.m.  
  https://www1.gotomeeting.com/register/569847217

- Friday, Feb 13, 2015  9:00 a.m.  
  https://www1.gotomeeting.com/register/771960641

- Friday, Feb 13, 2015  1:00 p.m.  
  https://www1.gotomeeting.com/register/621959601

- Wednesday, March 4, 2015  1:00 p.m.  
  https://www1.gotomeeting.com/register/810025944

- Wednesday, March 11, 2015  1:00 p.m.  
  https://www1.gotomeeting.com/register/829296344

- Wednesday, March 18, 2015  1:00 p.m.  
  https://www1.gotomeeting.com/register/843805984

- Wednesday, March 25, 2015  1:00 p.m.  
  https://www1.gotomeeting.com/register/866556920

Please note all registration information is subject to NC Public Records Law.

For more information about NC SIS training and documentation, please visit our website at http://www.nc-sis.org.

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