



## NC SIS Weekly Email Bulletin

This NC SIS Weekly Email Bulletin highlights issues and announcements that were communicated to users this week. It also features late-breaking and recurring news about NC SIS (PowerSchool).

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### **1. PowerSchool Weekend Updates and Fixes**

The following items will be promoted into PowerSchool this weekend. If you have any questions or concerns, please contact the Home Base Support Center at [homebase.incidents@its.nc.gov](mailto:homebase.incidents@its.nc.gov).

#### **A. Incident Management**

- 1) Applying a script to update all incidents to show the actual duration from date assigned when no value exists.

#### **B. Entering Federal Plug-in for the Concentrator Survey**

- 1) Enabling the collection of 2014 – 15 data.

### **2. Home Base Maintenance Weekend for December 2015**

The next Home Base maintenance weekend is scheduled for Friday, December 11 through Monday, December 14. Maintenance will only be performed on the PowerSchool application. All other Home Base applications will be accessible through the IAM Service.

PowerSchool will shut down Friday at approximately 5 p.m. Once maintenance is completed a message will be sent to notify users that the system is up and available for use. PowerSchool will be

returned to service no later than 6 a.m., Monday morning. If a delay in bringing up the system should occur, users will be notified via NC SIS email.

### 3. 2016 Home Base Symposium Request for Proposals

The North Carolina Department of Public Instruction invites you to submit presentation proposals for the 2016 Home Base Symposium: Connections Count! This event will be held February 10 – 12, 2016 at the Sheraton Four Seasons, Koury Convention Center in Greensboro, NC.

For more details and access to the submission form, please click on the following link: [http://www.nc-sis.org/Documents/email\\_bulletins/docs/HB\\_Symposium\\_RFP.pdf](http://www.nc-sis.org/Documents/email_bulletins/docs/HB_Symposium_RFP.pdf)

### 4. Reminders to Assist with the New Class Size Report Review in the SAR

Below is a list of reminders to assist users when reviewing the new SAR Class Size report for 2015-16.

- Sections that have an academic level of A or B are omitted from the Class Size calculation.
- Sections that are standard level with 80% EC students (the students must have a primary exceptionality with a current date in PowerSchool) are omitted from the Class Size calculation.
  - **The SAR will not look at the “check” indicating that the student is EC. The primary exceptionality must be populated.**
- Sections with an academic level higher than standard (such as honors) are omitted from the Class Size calculation.
- Only the K-8 Class Size data will be populated on the School Report Card from the SAR data. High School class size data for the School Report Card comes from Accountability. They are using EOC data.
- The calculation for grades K-3 uses only ELA sections.
- The calculation for grades 4-8 uses sections scheduled for core subjects (ELA, Math, Science, Social Studies) with the consideration of the previous information provided in this communication.

If you have questions, please contact Sandra Johnson at [sandra.johnson@dpi.nc.gov](mailto:sandra.johnson@dpi.nc.gov).

### 5. Course Code Update

An updated Master List of State course codes has been added to the [NC-SIS website](#). Below is a summary of recent updates:

#### *Credit Recovery*

Based on input from districts and various stakeholders around the State, NCDPI has established the following procedure for scheduling Credit Recovery:

- Credit Recovery courses that have an available State course code must be scheduled with that code and the local extension “XR.” For example, use 21032X0XR for Math I.
- Credit Recovery courses that do not have an available State course code should use the following course code only for the current semester in which the course is scheduled:
  - 96162X0(XR) “Credit Recovery Prev. Grad. Req. Course”
    - The local extension “XR” must still be used with this course code

- The Section Credit Recovery attribute must be indicated by selecting “Yes”
- The name of the original course should be used in the local title field
- The grade of pass (P) or fail (F) must be manually entered into the student’s historical grades using the *original* course code with the extension “XR” (this will allow the use of course codes that are now closed by the State (e.g., U.S. History, Algebra I, etc.))
- The generic Credit Recovery scheduling course code (96162X0) will not appear on the student’s transcript (it is excluded from storing final grades). This information must be manually entered into the student’s historical grades using the correct/original course code after the P/F is determined.

#### *Career and Technical Education*

The December 2015 release includes all unique community college codes needed for CCP courses offered beginning in 2015-16 that were requested in Remedy by October 25. Course code requests for 2015-16 made in Remedy after October 25 will be submitted to PowerSchool around the beginning of December. In addition, the release includes courses for Middle Grades CTE course modules that will be available in Spring 2016 as a pilot. The modules use the codes already assigned to the middle grades courses, with modules distinguished by a letter of the alphabet as the seventh character.

#### *Technical Corrections*

- The generic University Lab Course code (0U605X0) has been generated for scheduling University lab courses.
- The University World Language Course code (1U255X0) has been available in PowerSchool, but was not previously on the Master List; this course code has been included in the update to the Master List.
- The Middle School Chemistry Course code (34202Y0) with 1 high school credit is now available.
- The Univ 300/400 Health/PE Course code (6U007X0) is now available.

## **6. NC WISE Servers (OSE Systems) Decommissioned**

On October 30, 2015 we communicated in the NC SIS Weekly E-mail Bulletin that NC WISE servers would be decommissioned during Thanksgiving Weekend (November 27 – 29). There was a slight delay in meeting this deadline; however, the servers are now officially offline.

The NC WISE servers formerly known as the eSIS and Reporting Hub environments are no longer available to users with prior LEA\_WISE\_COORDINATOR and SCHOOL\_WISE\_DATA\_MANAGER roles. These environments remained available as resources to the aforementioned users for a limited time period, serving in a dual system capacity with the PowerSchool application for reporting and other critical purposes until all historical data and reporting features were implemented into the current student information system. Now that Super Historical deployment is complete, users should use the historical transcript or historical cumulative folder reports within PowerSchool to generate these reports.

If you have questions or concerns pertaining to the decommissioning of these servers, please contact the Home Base Support Center ([homebase.incidents@its.nc.gov](mailto:homebase.incidents@its.nc.gov)).

## 7. New and Updated Information on the Website

- a) 2015 North Carolina Release Notes – 11/13/2015  
[http://www.nc-sis.org/Documents/requirements/2015\\_North\\_Carolina\\_Release\\_Notes.pdf](http://www.nc-sis.org/Documents/requirements/2015_North_Carolina_Release_Notes.pdf)
- b) 2015 - 16 Course Code Master List – 12/02/2015  
<http://www.nc-sis.org/courses.html>
- c) End of Term Webinar – 11/30/2015  
<http://www.nc-sis.org/recordings.html>

## 8. Upcoming Training Webinars and Workshops

### a) Athletic Eligibility in PowerSchool

This webinar will demonstrate the new Athletic Eligibility functionality in PowerSchool. The webinar will be recorded and posted to the [www.nc-sis.org](http://www.nc-sis.org) website.

#### Dates, Times and Registration Links

Wednesday, December 16, 2015

1:00 p.m. - 3:00 p.m.

<https://attendee.gotowebinar.com/register/5596764144575527937>

Thursday, May 26, 2016

1:00 p.m. - 3:00 p.m.

<https://attendee.gotowebinar.com/register/2653270361947006210>

### b) Coordinators Object Reports Groups 1 and 2 Workshop Sessions

This face-to-face workshop will be delivered in two parts. When registering, you are registering for the set of dates together. All attendees must be employees of a North Carolina public school. Management companies are not permitted to attend.

Part 1 topics are inclusive of the following: Basics, Grid, Form Letters (starting with Absence Letters), Student Lists, Mailing Labels and Certificates

Part 2 topics are inclusive of the following: More advanced/in-depth look at Transcript, Data Tags, School Based Report Cards, Schedule Listings and Object Reports from Templates (Importing/Exporting)

Audience: PowerSchool Coordinators Only

Attendees will be using their own LEA/school instance and will need appropriate access and login information in order to complete this workshop. Classes will be held from 9 a.m. – 4 p.m. daily at the NCDPI Bldg., 301 N. Wilmington Street, Room 564, Raleigh, NC 27601.

#### Group 1

Part 1 – December 1 – 2, 2015

Part 2 – April 4 – 5, 2016

<https://www.timetosignup.com/powerschooltraining/form/7222>

#### Group 2

Part 1 – December 3 – 4, 2015

Part 2 – April 6 – 7, 2016

<https://www.timetosignup.com/powerschooltraining/form/7223>

**c) LEA Setup for Grade Suppression as Outlined in State Board of Education Policy GCS-M\_007**

This webinar will cover the LEA setup for Grade Suppression as outlined in the State Board of Education Policy GCS-M-007, and show how to run the process at the school level. Tips will be given on how to implement the policy which also allows for LEAs to decide if and how to replace a passing high school course with a better mark.

**Date, Time and Registration Link**

Tuesday, December 8, 2015

1:00 p.m. – 3:00 p.m.

<https://attendee.gotowebinar.com/register/6400652279995895809>

**d) PowerSchool Q & A**

This webinar will not contain any presentation. It will be an open forum for attendees to ask their scheduling questions to a panel of DPI staff members.

**Dates, Times and Registration Links**

Tuesday, December 15, 2015

2:00 p.m. – 4:00 p.m.

<https://attendee.gotowebinar.com/register/5771468845293949953>

Thursday, January 14, 2016

9:00 a.m. – 11:00 a.m.

<https://attendee.gotowebinar.com/register/5357317999483246594>

Thursday, February 18, 2016

1:00 p.m. - 3:00 p.m.

<https://attendee.gotowebinar.com/register/8322180790944779522>

Thursday, March 10, 2016

1:00 p.m. - 3:00 p.m.

<https://attendee.gotowebinar.com/register/1805276417069994754>

Monday, March 28, 2016

9:00 a.m. - 11:00 a.m.

<https://attendee.gotowebinar.com/register/2758246234607665410>

Wednesday, April 13, 2016

1:00 p.m. - 3:00 p.m.

<https://attendee.gotowebinar.com/register/3271220086011695874>

Tuesday, May 17, 2016

9:00 a.m. - 11:00 a.m.

<https://attendee.gotowebinar.com/register/7882350851067114498>

Friday, June 10, 2016

1:00 p.m. - 3:00 p.m.

<https://attendee.gotowebinar.com/register/3370667614209404161>

Tuesday, June 14, 2016

9:00 a.m. - 11:00 a.m.

<https://attendee.gotowebinar.com/register/6209691299522393089>

Thursday, June 16, 2016

1:00 p.m. - 3:00 p.m.

<https://attendee.gotowebinar.com/register/8912773566200419841>

Monday, June 20, 2016

9:00 a.m. - 11:00 a.m.

<https://attendee.gotowebinar.com/register/3112422019658833921>

Thursday, June 23, 2016

9:00 a.m. - 11:00 a.m.

<https://attendee.gotowebinar.com/register/8078778603369568001>

Thursday, June 23, 2016

1:00 - 3:00 p.m.

<https://attendee.gotowebinar.com/register/4978574726971441921>

**e) W2T (Adult High School Program)**

This webinar will cover the new process for the W2T Adult High School Program. Functionality in PowerSchool will be covered and any change in business process will be discussed. The webinar will be recorded and posted to [www.nc-sis.org](http://www.nc-sis.org).

**Date, Time and Registration Link**

Tuesday, December 8, 2015

9:00 a.m. – 11:00 a.m. EST

<https://attendee.gotowebinar.com/register/706424496405504001>

**\*\*Please note, all registration information is subject to NC Public Records Law.**

Please visit the NC SIS website ([www.nc-sis.org](http://www.nc-sis.org)) for additional information including webinars and training documentation.

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